

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MoU") dated 3<sup>rd</sup> April 2024, is made by and between the following parties:

International Council on Monuments and Sites UK (hereafter ICOMOS-UK) with a business address at 70 Cowcross Street, London EC1M 6EJ

AND

Institute of Historic Building Conservation (hereafter IHBC) with a business address at Jubilee House, High Street, Tisbury, Wiltshire, SP3 6HA

### Purpose

Both ICOMOS-UK and IHBC work to promote the role of conservation and interdisciplinary conservation professionals in conserving and enhancing the built and historic environments in line with sustainable development goals to support future needs.

Each organisation has its own corporate priorities, although they are both charitable bodies and limited companies, and also share significant similarities in terms of areas of interest, methods of operation, stakeholders and members.

The purpose of this MoU is to optimise the synergies achievable by working co-operatively and to help clarify the nature of both organisations and the role they play in the heritage sector for the benefit of better understanding by all.

Both partners will fully retain their independence but will commit to working together in a positive and supportive relationship.

## Forms of Cooperation

The partners will:

- Arrange informal meetings between representatives of the two organisations on a regular basis and not less than once a year to ensure on-going information exchange.
- Ensure, as far as possible, complementarity in the work of the two organisations.
- Seek to cooperate, where possible, on key events and other activities such as marketing and communications initiatives.
- Increase awareness of the respective roles and responsibilities of the two organisations.

## Management of the MoU

This MoU will be implemented mainly through liaison between the Secretary of ICOMOS-UK and the Director of IHBC. This is an informal and non-legally binding agreement made in good faith between both organisations. Both parties will use their best endeavours to see that the spirit of the co-operation outlined above is maintained.

## Who we are

### ICOMOS-UK

ICOMOS-UK is the UK National Committee of ICOMOS (International Council on Monuments and Sites) which has a special role as an official adviser to UNESCO on cultural World Heritage Sites. Both were formed in 1985 and both are membership organisations. ICOMOS-UK became a charity in 1992 and a CIO in 2016 (Registered Charity 1175871). It promotes and provides independent advice on appreciation and understanding of cultural heritage conservation, policy and practice in the UK and worldwide, and has a special focus on World Heritage sites.

ICOMOS-UK is funded mainly from membership subscriptions, both individual and corporate. It also raises income from an annual programme of events that encompass lectures, conferences and capacity building activities.

Its voluntary Trustees, including a President and Treasurer, are elected by members and form an Executive Committee. The organisation is maintained by a small number of part-time staff.

ICOMOS-UK is not a campaigning organisation and is politically neutral. It does engage from time to time in public consultations on planning matters.

### The Institute of Historic Building Conservation

The IHBC is a charity, company and the professional body representing built and historic environment conservation professionals in the UK and, as relevant, beyond.

The IHBC's primary objective is to support, advocate and operate effective practice standards so that they secure the conservation of the historic environment - our historic fabric, structures, places and areas - as a sustainable cultural resource, in a manner compatible with their fabric and heritage.

To underpin conservation practice standards the IHBC operates its membership criteria, the Areas of Competence, in accordance with international standards, including those provided by the 1993 ICOMOS 'Guidelines' and the project management principles advocated in the World Bank's Environmental Handbook.

Members of the IHBC are required to comply with the IHBC Code of Conduct. Continuing Professional Development (CPD) is an essential, mandatory and supported requirement of an individual's accredited membership of the IHBC.

## Signatories

Clara Arokiasamy OBE  
President ICOMOS-UK

David McDonald  
Chair IHBC

Date: 3<sup>rd</sup> April 2024

Seán O'Reilly, Director, IHBC  
[director@ihbc.org.uk](mailto:director@ihbc.org.uk)

### Contact details

Susan Denyer, Secretary, ICOMOS-UK  
[susandenyer@icomos-uk.org](mailto:susandenyer@icomos-uk.org)

### ICOMOS UK charity and corporate details

Registered Office: 70 Cowcross Street, London  
EC1M 6EJ

ICOMOS-UK registered as a CIO: Registered  
Charity 1175871

### IHBC charity and corporate details

Registered Office: Jubilee House, High  
Street, Tisbury, Wilts, SP3 6HA

IHBC Registered as a charity in England  
and Wales, No. 1061593 & in Scotland,  
No. SC041945; Listed as a charity in  
Northern Ireland. Company limited by  
guarantee, Registered in England,  
No.3333780