

## Context Guidance for contributors

Context is the professional magazine of the Institute of Historic Building Conservation. It is published five times a year and is distributed free to Institute members as well as to a range of paying subscribers. Each issue is based on a particular theme and, as well as themed articles, Context contains regular features on subjects such as structures, law, landscape, archaeology and architectural history as well as news about the institute and its activities and policies, conference reports and book reviews.

### Contributions

Contributions should be emailed to [editorial@ihbc.org.uk](mailto:editorial@ihbc.org.uk) and also (if applicable) to the member of the editorial board who commissioned them. Copy deadlines, about two months prior to publication, are advertised in Context and on the IHBC website (<http://www.ihbc.org.uk/page55/context/index.html>). Forthcoming themes are also advertised on the website.

Unsolicited articles are welcome, but we advise consulting the editor or a member of the editorial board.

### Style

All articles are sub-edited to conform to our house style, and for clarity and consistency. The sub-edited version is not normally sent to the author before publication.

### Biography

At the end of the article please provide a short explanation of who the author is:

Janet Tilehanger is conservation officer with Anytown District Council and the author of *New Uses for Slaked Lime*.

### References

Context is not an academic journal. Its primary purpose is to offer specialist, current content in an accessible form tailored to the IHBC's multi-disciplinary members and their networks. We try to give only the essential references, or avoid them completely. Please provide as few references as possible. Where a reference is necessary, use a superscript number in the text, like this <sup>1</sup>. At the end of the article, provide the reference in the following forms: For a book:

<sup>1</sup>Smith, Tom (2000) *Medieval Grouting*, Building Publishers, London

For an edited collection:

<sup>2</sup>Vidal, F, and Dias, N (2016) 'The endangerment sensibility' in F Vidal and V Dias (eds), *Endangerment, Biodiversity and Culture*, Routledge, Abingdon

For an article:

<sup>3</sup>McClelland, A (2013) 'Heritage harmony and discord in Northern Ireland', Context 132, November

### **Specialist terms**

Readers of Context have a wide variety of specialisms and interests in the conservation field. To reach as many of them as possible, be sure to explain any specialist terms. Give the full name of an organisation at the first mention, and the acronym at subsequent mentions.

### **Length**

A feature article can be as short as you like and should generally be no longer than around 1,500 words.

### **Illustrations**

- Authors are asked to provide a selection of illustrations to choose from whenever possible.
- Illustrations should be emailed to [editorial@ihbc.co.uk](mailto:editorial@ihbc.co.uk). Almost any format will do, but we can not use illustrations in a Word file or in PowerPoint. High resolution, please: at least 300dpi at the size at which it is likely to appear in Context. As a rule of thumb, a photograph at high resolution will be likely to be in a digital file of at least 500kb.
- A caption, and details of any necessary credit, should be supplied for each illustration. Permission to publish should include the journal in hard copy and online (see below).

### **Online publication**

Submission of text and images will be taken as agreement to their republication in the Context Archive on the IHBC's website ([www.ihbc.org.uk](http://www.ihbc.org.uk)), the Designing Buildings Wiki website ([www.designingbuildings.co.uk/wiki/Home](http://www.designingbuildings.co.uk/wiki/Home)) and any other re-use at the discretion of the Context editorial board.

If you use photographs belonging to someone else please credit them to the photographer and ensure that the photographer agrees to their use online before submitting them

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