



Context

Guidance for contributors

Context is the professional journal of the Institute of Historic Building Conservation. It is published four times a year and is distributed free to IHBC members as well as to a range of paying subscribers. Each issue is based on a particular theme and, as well as themed articles, *Context* carries a few articles on subjects not covered by the issue's theme. It also contains regular features on subjects such as law, and news about the institute and its activities and policies, conference reports and book reviews.

The journal is intended to support readers' professional practice and study by providing up-to-date information, ideas and discussion. It also aims to be accessible and enjoyable to read. We welcome articles from IHBC members and from non-members to provide a range of perspectives. Issue planning is based on the competences which form the basis of IHBC membership. These competences should also be useful to authors in developing their approach to individual articles and can be seen here: [IHBC Competences](#)

Contributions

Contributions should be emailed to editorial@ihbc.org.uk If the article was commissioned they should also be sent to the member of the editorial board who commissioned them. Copy deadlines, about two months prior to publication, are advertised in *Context* and on the IHBC website, as are the forthcoming themes.

Unsolicited articles are welcome, but we advise consulting the editor or a member of the editorial board.

Style

All articles are sub-edited to conform to our house style, and for clarity and consistency. The sub-edited version is not normally sent to the author before publication.

Biography

At the end of the article please provide a short explanation of who the author is:

Janet Tilehanger is conservation officer with Anytown District Council and the author of *New Uses for Slaked Lime*.

References

Context is a professional rather than an academic journal: we try to give only the essential references, or avoid them completely. Please provide as few references as possible. Where a reference is necessary, use a superscript number in the text, like this³. At the end of the article, provide the reference in the following forms:

For a book:

¹Smith, Tom (2000) *Medieval Grouting*, Building Publishers, London

For an edited collection:

²Vidal, F, and Dias, N (2016) 'The endangerment sensibility' in F Vidal and V Dias (eds), *Endangerment, Biodiversity and Culture*, Routledge, Abingdon

For an article:

³McClelland, A (2013) 'Heritage harmony and discord in Northern Ireland', *Context* 132, November

Links: Avoid providing links as much as possible. In a physical journal such as *Context* they will not be live, so they will be of limited use. Most documents that are available online can be found easily by Google or another search engine.

Specialist terms

Readers of *Context* have a wide variety of specialisms and interests in the conservation field. To reach as many of them as possible, be sure to explain any specialist terms. Give the full name of an organisation at the first mention, and the acronym at subsequent mentions.

Length

A feature article can be as short as you like and should generally be no longer than 1,500 words.

Illustrations

- Authors are asked to provide a selection of illustrations to choose from whenever possible. The more you provide, the more flexibility we will have to use the layout to do justice to them.
- Illustrations should be emailed, or sent by a service such as Dropbox or WeTransfer, to editorial@ihbc.co.uk. Almost any format will do, but we can not use illustrations in a Word file or in PowerPoint.
- High resolution, please: at least 300 dpi at the size at which it is likely to appear in *Context*. As a rule of thumb, a photograph at



high resolution will be likely to be in a digital file of at least 500 KB.

- A caption, and details of any necessary credit, should be supplied for each illustration. Permission to publish should include the journal in hard copy and online (see below).
- If you use photographs belonging to someone else, please credit them to the photographer and ensure that the photographer agrees to their use online before submitting them.

Online publication

Submission of text and images will be taken as agreement to their republication in the *Context* Archive on the IHBC's website ihbc.org.uk the Designing Buildings Wiki website designingbuildings.co.uk/wiki/Home and any other re-use at the discretion of the *Context* editorial board.

[Revised May 2024]