

**List of attendees (online via Microsoft Teams):**

Emma Gibbens (EG), Liz Laycock (LL), Eric Carter (EC), Stephen Walker (SW), Ruth Masood (RM), Tom Bromet (TB), Vicky Flintoff (VF), David Houlby (DH), Illan Santos (IS), Alison Montgomery (AM)

**1. WELCOME AND CHOICE OF CHAIR FOR MEETING**

LL agreed to chair the meeting.

For AM's benefit (joining the meeting for the first time), introductions were carried out.

**2. APOLOGIES FOR ABSENCE**

Stephen Gandolfi (SG), Clare Chapman (CC).

**3. DECLARATION OF ANY OTHER BUSINESS**

None.

**4. MINUTES OF PREVIOUS MEETING ON 7<sup>th</sup> OCTOBER 2024**

Minutes accepted but RM asked that her apologies be recorded. **ACTION:** EG to amend minutes.

**5. MATTERS ARISING:**

Matters arising:

- EG reported that Maria had her baby in December – Eva, a little girl. She asked if the committee should send a gift and it was agreed that this should happen – **ACTION:** EG to organise money donations and buy gift.
- EG reported that central office had sent an email in December advising that we have a newly appointed Branch Liaison & Support Consultant - Sheena Campbell. Sheena's main role is to offer regionally-based guidance and advice to her assigned Branches. This only a half day per week. We will be given more information this month.

**6. OFFICERS' REPORTS**

**CHAIR** – not present.

**BRANCH REP ON COUNCIL** - DH reported that the minutes from the 16<sup>th</sup> October council meeting are still in draft form and not yet issued but Michael Netter sent him a recap and he will send this onto us.

**ACTION:** DH to send summary of last council meeting to committee.

DH advised that the next council meetings are 21<sup>st</sup> January and 24<sup>th</sup> March.

**TREASURER** – EC reported that the balance was £1339.79. There was expenditure of £520.50 for the AGM and an income of £33.80 from the National Picture House site visit. The new balance is therefore £853.09.

EC also advised that we had received a purchase order from City Of York Council for a place at the Charles Mynors event. EC contacted Lydia Porter and consequently sent them an invoice so that they can pay.

EC reported that he had submitted both the branch business plan and annual account and these have been accepted by the trustees.

**SECRETARY** - EG advised that she had finished the newsletter whilst starting the secretary role and that it has busy getting to grips with new tasks and preparing a new agenda for the meeting etc.

#### **EVENTS OFFICER**

Upcoming event – Charles Mynors – TB advised that we need 30 attendees to break even, currently at 23 so would be good to advertise – **ACTION:** TB to approach HQ to ask about advertising opportunities.

**ACTION:** EG to send out branch email again and ask adjoining branches to email out also.

**ACTION:** IS has a contact in the midlands and will give EG the details plus will post on Instagram.

Possible upcoming event - Visit to Cannons Hall – TB explained that as Insall's are involved with roofing works at this grade II\* building (replacement of asphalt with lead), that a site visit could be arranged within the next month (scaffold access).

TB also advised that another option is a visit to Kipling Hall near Northallerton, also roofing works. This would be later in the spring. TB asked the committee which one would be favourable.

EG suggested some would find a later spring visit better due to the weather.

TB advised that Cannons Hall is a council owned site with scaffold up and regular visits taking place so it is minimal work for TB to organise.

General agreement was gained from the committee on offering Cannons Hall as a free event and TB will arrange this. LL mentioned that parking limited on site so consideration may be required of numbers of attendees.

**ACTIONS:** TB to post the Cannons Hall site visit on Eventbrite.

Upcoming event – Barley Studio - TB reminded the committee that the Barley Studio visit is also being organised, as planned, for spring.

**MEMBERSHIP OFFICER** – Nothing to report as NK not present.

**MEDIA OFFICER** – IS advised that he will plan to post more frequently on Instagram.

DH suggested that if we have any good videos of interesting sites etc then these could be posted.

LL asked if we are on Blue Sky yet. DH asked what this is and IS advised that is an alternative to X.

LL said that might be better to migrate to alternative platforms, away from USA platforms such as X.

#### **COUNTY REPS**

##### **North Yorkshire**

SG not present but had advised prior to the meeting that he had no update.

##### **South Yorkshire**

RM reported that the council are involve in several projects in Sheffield including Sheffield Castle where work is being carried out on the lower gatehouse. A video is available which would be sent out to the branch.

**ACTION:** RM to provide video link to IS so that it can be posted on social media.

RM advised that Donald Insall are about to start work on 6 new conservation area appraisals & management plans including the city centre and Kelham.

DH asked what the progress is at the Adelphi cinema site in Sheffield. RM advised that this was given funding through the levelling-up fund and commencement works (scaffold and emergency works) have just started (Kier as contractor). DH asked if an operator has been found. RM advised that there are 2 possible operators but it is at least two years off in terms of them taking up the building so nothing confirmed at this stage. DH commented that it will be good for the regeneration of Attercliffe.

RM also advised that Sheffield City Council has purchased two listed buildings including the Citadelle. £1m needed for initial survey and cleaning up works.

### **East Yorkshire**

SW reported that:

- The visit to the National Picture House in Hull was good and it was interesting to learn about the difference of soft and hard capping of the remaining structure. Thanks to Hilary Byers for organising the visit.
- Hull City Council are carrying out a second round of consultation on local listings. Also, on a new conservation area based around the river corridor.
- SW commented that there have been several changes of staff at East Riding Council so he will endeavour to find out more.

### **West Yorkshire**

VF reported that:

- As Bradford is the City of Culture this year there could be possibilities for site visits relating to regeneration projects.
- Some councils are looking at writing new CA appraisals.

### **NEWSLETTER EDITOR**

LL asked for contributions to the newsletter, such as articles. She is also considering an update section so that Yorkshire projects can be included (such as those discussed in the meeting). Also, to see whether the sharing of information can help build connections between branch members and also outside of the IHBC. There was no objection to this approach and EG commented that the update section, including more specific local projects is a good idea. RM advised that she could see about contacting conservation staff at other South Yorkshire councils such as Rotherham, Barnsley and Doncaster in order to build more relationships, particularly where conservation staff are not, or no longer, IHBC members.

IS might have a project he can include. RM knows of two other sites in Sheffield (one is Canada House that has HLF funding) that could be possible site visits in the summer time.

## **7. ANY OTHER BUSINESS**

EG asked AM if she had enjoyed the meeting. AM replied that she had. EG advised that there are posts vacant for events but also that IS may require assistance with media matters – AM to consider these options.

## **8. DATE OF NEXT MEETING**

Agreed as Monday 28<sup>th</sup> April at 6.30pm, online.