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BUILDING · CONSERVATION

YORKSHIRE BRANCH

**Minutes of Meeting of Yorkshire Branch Committee held online
using TEAM app (arranged by MC)
8 November 2021 @ 6.30pm**

	Present: David Rawlins (DR), Eric Carter (EC), Emma Gibbens (EG), Maria Calderon (MC), Tom Bromet (TB), Annabelle Richer Hill (ARH), Andy Graham (AG)	Action
1.0	Welcome: In the absence of SR, DR Chaired the meeting and welcomed everyone.	
2.0	Apologies: Louise Winrow (LW), Andrew Shepherd (AS), Stan Driver (SD), Stephen Walker (SW), Rebecca Thompson (RT), Naiomi Kempton (NK), Illan Santos (IS), Ally Lu (AL)	
3.0	Declaration of Any Other Business None declared.	
4.0	Minutes of previous meeting. Minutes of the meeting held on 16 August 2021 were accepted by those present.	
5.0	<p>Matters Arising</p> <ol style="list-style-type: none"> 1. Election of Chair. Now that Simon Revill has stood down due to ill health, the position of Chair was discussed. DR, as acting Chair on several occasions, explained that s=he would be happy to stand as Chair, if elected by the Committee, but this would leave the position of Secretary vacant since he does not wish to continue to do both, and the Consultations etc under taken by the Chair should really be carried out by someone in active employment, and who is familiar with the workings of the Committee. After some discussion and no one else wishing to take over as Secretary, DR nominated MC. MC happy to take on for the time being, but, due to expected family & work commitments, would expect to make way for a new Chair by the next AGM in 2022, DR will help where required. yorkshire@ihbc.org.uk to be redirected to MC. 2. AGM. Talk by Mark Finch of Rushbond Developments, on the restoration of the First White Cloth Hall in Leeds went well, despite initial problems with ZOOM, due to computer problems experienced by RT. The Hall has now been removed from the Building at Risk, after 30 years! DR thanked ARH for setting up an alternative ZOOM at such short notice and LW for arranging Mark's very interesting talk. Questionnaire to those attending concluded that such sessions must be recorded in future. DR indicated that any personal costs relating to setting up ZOOM for Committee meetings could be covered by the Committee, but MC & others said this would not be necessary since several committee members have regular access via their work. 3. Agreed that EG to notify Head Office of the new Committee make up, to update the online Yorkshire page, redirection of yorkshire@ihbc.org.uk to MC. 4. Branch Reconnection Day. DR confirmed that MC, SD & NK have been nominated to attend on our behalf. (NK subsequently indicated that she would be unable to attend due to work overload). 5. There followed requests for information regarding the Council Meeting on 13 October. This was attended by SD & DR. Unfortunately DR did not take full notes of the event, but reminded the Committee that the purpose of the Council Meeting was to inform our future Governance, planned Byelaws etc. There were talks by each of the big wigs at 	<p>MC</p> <p>EG</p>

	<p>Head Office discussing matters such as Communications & Outreach, Membership & Ethics, Policy – Planning for new content & Education, Training & Standards, Modernisation of the IHBC. DR noted the following:</p> <ul style="list-style-type: none"> a) The Board will be elected at the National AGM by ALL <u>accredited</u> members – no answer as to whether previous experience with Council would be required.. b) Working Groups are to be established, for example, Churches, Mills, Harbours etc etc- open to members who have a particular interest in the subject. c) Fiona Newton discussed the New Guidance for Branch Operations – now circulated by DR to Committee members: of main interest is the need for Events to have 3 months' notice so that they can be covered by IHBC Insurance: This means that those organising the events will need to arrange Risk Assessments / Health & Safety etc prior to each event to ensure we are covered. DR to verify whether there is a specific form that can be filled in, to comply with requirements. d) There was also discussion with regard the movement to Chartered Status (DR & EC recommend that the RICS should NOT be taken as a good model!). We are now at Stage 2. Members will be asked when the time comes. e) The fact that other forms of Accreditation are NOT a short cut to FULL MEMBERSHIP. To become a full member, the applicant must be able to demonstrate their knowledge at each stage. DR was happy with the way things are proceeding. What does it mean to be IHBC Accredited? f) There will continue to be a memorandum of understanding with CIFA (Chartered Institute For Archaeology) but no merger. DR will circulate minutes when he has them. 	DR
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6.0	Officer's Reports	
6.1	Chair (SR) Not present. See item 5.1	
6.2	Branch Rep Report (SD) Not present.	SD
6.3	Treasurer's Report (EC) No expenditure or income since last meeting i.e. account is still £1488.18. The Annual Accounts have been approved by HQ. The Business Plan is to be finalised shortly & therefore EC needs to know what Events etc are expected. Concluded that the Plan should more or less follow the 2020/21 Plan, but to reflect the possibility of more physical meetings. Further info required from KK in respect of any continuation of his Conservation Seminars in 2022,	EC / KK
6.4	Secretary's Report (DR) Nothing further to report. DR continues to be busy circulating events in Yorkshire and other information obtained via social media, YCCC, Historic England, SPAB, etc.	
6.5	Events Secretary (EG) a) EG not present due to COVID, but Walking tour of Museum Gardens, York, to be led by KK is still to proceed. MC reported that there has been a strong demand for the Building Skills Workshops: demand for the workshops on Mortars, and on plasters/renders has been such that these are fully booked already, such that MC now looking into arranging further dates. The other Workshops are also attracting good demand and reminds members to get booked asap. The Building Limes Forum on 6 November went very well, albeit with some technical issues.	LW MC

	<p>b) Suggestion that, following COP26, we should look at a talk on Insulation / Retrofit. TB will look into.</p> <p>c) Conservation Training Course. KK has in hand.</p> <p>d) EG reminded those present that Historic England is still holding Helm Courses, usually subject to strong demand.</p>	TB KK
6.6	<p>Membership Secretary (LH) NK not present. Important that members keep their email addresses up to date, particularly when changing jobs.</p>	
6.7	<p>Branch Media Officers. SJ not present</p>	
6.8	<p>Newsletter Editor (EG). DR to send EG copy of Simon's questionnaire. Possible that EG may need to start again from scratch, since not sent to members yet.</p>	EG
6.9	<p>County Reps. North Yorkshire — ARH nothing to report. DR suggested ARH speak to NK to see what is involved, but emphasised the need to obtain her own list of members in North Yorkshire from the IHBC Yearbook, obtaining emails from DR if necessary. Perhaps arrange a social get together in conjunction with East Yorks Rep (SW). South Yorkshire. AS not present. However, AS may be able to offer a Branch visit to the next stage of Wentworth Woodhouse development: probably April or May 2022. East Yorks. SW– Not present West Yorks. AG Nothing to report. Heritage Alliance Rep :(RT). Not present. Clifford's Tower, York works are expected to be completed around November 2021, when she hopes to arrange a visit by IHBC members.</p>	ARH / SW AS RT
7.0	<p>Any Other Business. MC pointed out that Local Authorities in North Yorkshire (Scarborough, Craven, Richmondshire, Harrogate, Ryedale, Hambleton) are in a current state of flux, as all such Districts, apart from York, are to be merged into a single Authority by 2023</p>	
8.0	<p>Next meeting – 7 February 2022 Venue: Online (unless otherwise notified).</p>	ALL