



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

YORKSHIRE BRANCH

**Minutes of Meeting of Yorkshire Branch Committee held on
Venue: Online using Lifesize app (arranged via MC)
29 June 2020 @ 6.30pm**

	Present:	Action
	Simon Revill (SR), David Rawlins (DR), Stan Driver (SD), Eric Carter (EC), Maria Calderon (MC), Emma Gibbens (EG), Andy Graham (AG), Andrew Shepherd (AS), Tom Bromet (TB), Stephanie Jenkins (SJ), Hilary Byers (HB)	
1.0	Welcome:	
2.0	Apologies: Liz Humble (LH), Naiomi Kempton (NK), Anne Sims (AS)	
3.0	Declaration of Any Other Business EGs position on the Committee. There was limited discussion in this respect due to absence of NK, who had been hoping to move from North Yorks Rep. SR to speak to NK. In meantime, EG to continue as one of the Event Coordinators.	SR
4.0	Minutes of previous meeting. Minutes of the meeting held on 30 March 2020 were accepted by those present.	
5.0	Matters Arising 1. 2020 Newsletter. In the absence of Anne, DR emphasised the need to publish the newsletter ASAP, since already late: A Draft from Anne, amended in minor way by DR, had been circulated to Committee members before this meeting. Some CVs still missing such as from SR & SR still to supply an Introduction at the beginning before AS can complete. SD will add new photo. Committee agreed that all remaining info should be submitted to AS by 3 July. AG indicated that he has software that will enable a professional look to the newsletter when finished. All agreed for AG to work his magic & return to AS. DR thanked AS for all her work to date. 2. Coronavirus / Covid-19. The Committee agreed that no meetings or head to head events were yet possible, and that we should wait for further instructions from HQ in this regard. DR pointed out that a number of national organisations, such as Historic England, SPAB, and YCCC, are all supplying IHBC members with online events / CPD, some of which is particularly useful, although perhaps limited by way of detail. Members should be encouraged to take advantage whilst in lockdown / on furlough. The Committee looks forward to receipt of updated Guidance on this matter from HQ. It does look at this stage that our AGM will need to be online! 3. AS had some difficulty with sound using the Lifesize software. Is HQ going to pay for use of Zoom to enable use by all Regional Committees, nationally? DR to enquire.	AS, AG, SR DR
6.0	Officer's Reports	
6.1	Chair (SR) No correspondence received. SR suggested that we should arrange an IHBC Webinar for members: an online questionnaire could be sent out to determine what members want from this Branch in terms of events, CPD, social etc. via Survey Monkey. This is apparently free for up to 15 questions. SR agreed to look into a Draft Questionnaire.	SR
6.2	Branch Rep Report (SD) Council + Attendance. MC & SD reported that there had been no Council + meetings since our last Committee meeting. Inference of the need to adapt to what can be done online, rather	

	<p>than actual events. SD has photo & details on Page 8 of IHBC Yearbook, even though he is not mentioned on Page 6!</p> <p>Conservation Officers are now attending houses with full PPE – in same way as Estate Agents: owner asked to vacate to allow CO's to inspect, unless shielding.</p>	
6.3	<p>Treasurer's Report (EC)</p> <p>SD still frustrated with inability of Bank (NatWest Birmingham) to transfer mandate signatures from SD to EC, despite several formal letters. Bank have agreed to act on his instruction, yet EC still not hears from them! SR suggested giving Bank a deadline, after which we close the account and move it to another Bank. SD to provide copy of this minute if needed. SR or DR able to sign if needed.</p> <p>No expenditure or income since last meeting i.e. account is currently £1488.18.</p>	SD / EC
6.4	<p>Secretary's Report (DR)</p> <p>DR has been regularly circulating members with details of online events from Historic England (Free Tuesday afternoon webinars, which can also be downloaded, if required) & details of events from SPAB (at nominal cost) & YCCC (Free). All very useful.</p>	
6.5	<p>Events Secretary (LW)</p> <p>Postponed Affiliates Day. Discussed MATE & MAGE events. As an Affiliate, EC says that he wants advice as to HOW to complete & for his questions to be answered. Hopefully, these will come during the MAGE event. Ramona now looking to create an online MATE event with Sean O'Reilly, probably on a Wednesday afternoon. A maximum of 8 per event. Ramona has asked us to see what interest there could be. EG agreed to circulate those members who had previously booked the Affiliates Day, on a first come basis, and report back to Ramona. (NK has list).</p> <p>AGM. Date likely to be towards end of September, but online. At present, no speaker has been arranged. Likely to be the AGM meeting only, preferably via ZOOM. See 5.03 above</p> <p>Listed Property Owners Club (EG) now to take place in Harrogate on 6 March 2021, assuming no lockdown. The building is currently being used as a Covid hospital! EG and AS (Anne) will be acting as independent employed Conservation Specialists on the day. EG has established that the club will offer a stand free of charge in exchange for us 'advertising' the show. EG and AS cannot 'man' the stand due to their commitment so we are looking for volunteers - NK might attend, but cannot commit just yet. AG & HB also indicated that they should be able to come. IHBC has agreed to the provision of boards / promotional material for the stand to be brought by Michael Netter.</p> <p>Conservation Training Course (KK) KK waiting for all clear for a face to face seminar: Online better than nothing, but not as good as live. KK remarked that there had been a very good webinar by Historic Houses for 1 hour CPD. Will send link.</p> <p>Furness Abbey, Barrow (SJ). There is due to be a Conservation Project to start towards the end of August 2020 to last about a year. To be run by Furness Bricks. Potential for tour? DR knows a local surveyor.</p>	EG NK DR EG KK
6.6	<p>Membership Secretary (LH)</p> <p>LH not present. DR / KK indicated that an up to date List of members etc. was required from HQ.</p>	LH
6.7	<p>Branch Media Officers. (SJ). SJ encourages members to utilise IHBC Yorkshire Twitter @ihbc_yorkshire. Password reminder: Heritage1!. SJ has suggested wider publicity to members to use IHBC Yorkshire on Twitter. The Blog is not currently been used. SJ will send out link.</p>	SJ

	<p>All agreed that those organising Events would benefit from additional training as to how to utilise Social Media, inc. Twitter. SJ said she would call DR to take him through its use.</p> <p>SJ indicated that the Twitter Account currently goes to Keith, so this will need to be changed. This can apparently be done via IHBC HQ.</p>	<p>DR</p> <p>DR</p>
6.8	<p>County Reps. North Yorkshire -- NK not present South Yorkshire. AS East Yorks. HB The Yearbook indicates that over 50% of members are now in private practice. There is therefore a need for a different way to contact each. Some work is finally being undertaken at the National Picture Theatre on Beverley Road Hull. HB will keep us informed. West Yorks. DE not present.</p> <p>Historic Environment Rep :(AG). Went to meeting in February. They appear to be doing good things.</p>	<p>AG</p>
7.0	<p>Any Other Business. None</p>	
8.0	<p>Next meeting - Monday 7 September 2020 Time: 6.30 p.m. Venue: Online (unless otherwise notified) DR has been informed that Brigantes in York (our previous meeting place) is to close, so we will have to find somewhere else when we eventually go back to face to face Committee Meetings.</p>	<p>MC</p>