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Minutes of the 21st^h Annual General Meeting of the Wales Branch of the Institute of Historic Building Conservation held on the 5th July 2019 at the Royal Welsh Agricultural Showground, Llanelwedd, Builth Wells

PRESENT: Rosie Burton (Chair), Cy Griffiths (Secretary & IHBC Council+ Rep.), Kath Hilsden (Membership Secretary), Genevieve Arblaster-Hulley (Networking, Publicity & Events Secretary with oversight responsibility for 2023 Annual School), and Nathan Blanchard.

1.APOLOGIES: Trefor Thorpe (HEG Rep.) & John Edwards (IHBC Council Representative & Trustee)

2. MINUTES OF THE PREVIOUS IHBC WALES BRANCH 20thAGM HELD ON 20TH APRIL 2017:

The minutes were agreed as a true and accurate record.

It was noted, exceptionally, that no AGM had taken place in 2018 due to changes in personnel.

3. MATTERS ARISING FROM THE ABOVE MEETING IN 2017

3.1. The actions from the previous meeting were noted, no matters remain outstanding.

4. BRANCH CHAIRMAN'S REPORT

4.1. The difficulties posed by the various changes to the Committee structure over the past two years and the ongoing shortage of branch officers was reported.

The IHBC Annual School 2022 is due to be held in Swansea and a working group has been set up to work closely with the IHBC centrally in taking that forward. Discussions have taken place with the University of Wales Trinity St David, Construction and Innovation Centre.

5. BRANCH SECRETARY'S REPORT

5.1. Meetings 2017-2019: Over the previous two years, the branch has run one MATE workshop, 6 branch and one extraordinary branch meetings.

The absence of regular meetings and communication, compounded by the number of changes in executive officers highlights the need for a reset.

The results of a Membership Feedback Survey are to be circulated.

6. BRANCH TREASURER'S REPORT

6.1. Despite numerous attempts, there have been ongoing complications with changing the signatories on the bank account, but this has now been achieved. Online banking is being set up and this should make matters easier in the future. There has been no expenditure over the previous two years and there will be some interest to be added.

The Financial Statement will be circulated with the minutes.

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7. BRANCH REPRESENTATIVE ON COUNCIL'S REPORT

7.1. An update on progress towards IHBC Annual School, Swansea 2020 was provided.

8. OTHER BRANCH OFFICERS REPORTS

8.1. Historic Environment Group, May 2019: CG had promoted the concept of "Heritage Champions" where Assembly Members could sponsor a range of heritage priorities.

However, the group had determined that it was not the body to take this forward, and CG will progress matters via the Wales Heritage Group. Details of the proposal to be circulated with minutes of this meeting.

8.2 Cadw update - Resources are reportedly stretched and Simon Wardle has been relocated from Listing to Brexit. Listing is to be contracted out.

8.3 The social, cultural and economic context of the *Creative Wales* initiative was outlined, offering the Branch scope for future actions, including possible funding for conferences.

NB proposed acceptance of all the officer reports, seconded by GAH, Agreed (nem con).

9. ELECTION OF IHBC WALES BRANCH COMMITTEE OFFICERS

9.1. Nominations to new committee: NB proposed, and RB seconded the following:

CHAIR

Cyllene Griffiths

VICE CHAIR

Vacant – no nominations

SECRETARY

Kath Hilsden

TREASURER & COUNCIL+ REP

Rosie Burton

IHBC COUNCIL REPRESENTATIVE

John Edwards

MEMBERSHIP SECRETARY & HEG REP

Trefor Thorpe

CONSULTATIONS SECRETARY

Matt Pyart

EDUCATION AND EVENTS SECRETARY

John Edwards

All the above were agreed (nem con):

10. BRANCH BUSINESS PLAN

10.1. Currently being drafted and will be distributed at earliest opportunity.

Will note and incorporate feedback from membership survey.

11. ANY OTHER BUSINESS.

11.1. Communications: Agreed that a more consistent approach to communications is needed.

12. DATE AND TIME OF THE NEXT AGM.

12.1. To be agreed.

Meeting closed.

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