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CANGEN CYMRU · WALES BRANCH

Minutes of the 20th Annual General Meeting of the Wales Branch of the Institute of Historic Building Conservation held on the 20th April 2017 in the Studio, The Galeri, Victoria Dock, Caernarfon LL55 1SQ

PRESENT: Dave Jump (Secretary), Ron Douglass (Treasurer), Nathan Blanchard (Vice Chairman), Rory Wilson (Chairman) and Kath Hilsden (Membership Secretary).

1. APOLOGIES

1.1 Apologies were received from John Edwards (Branch Representative), Debra Lewis (Education Secretary), Cyllene Griffiths (Branch Representative Council +), Claire Deacon, Judie Greenwood (Networking, Publicity and Events Secretary 50%), Lowri Goss, Steve Berry, Trefor Thorpe (HEG Representative), James Drew (Networking, Publicity and Events Secretary 50%), Griff Davies, Lindsay Cuddy, Edward Holland, Geraint Roberts and Arwel Thomas.

2. MINUTES OF THE PREVIOUS IHBC WALES BRANCH 19th AGM HELD ON THE 20th APRIL 2016 AT THE CAMBRIA, MARINE TERRACE, ABERYSTWYTH, SY23 2AZ

2.1. The minutes were read and agreed as a true record of the meeting (*agreed nem con RW proposed RD seconded*). (**Action DJ**)

3. MATTERS ARISING FROM THE ABOVE MEETING IN 2016

3.1. DJ highlighted that the proposed action under item 3.2. had not happened.

4. BRANCH CHAIRMAN'S REPORT

4.1. RW thanked DJ, RD and NB for all the work they had done for the branch over many years. RW said we need to keep things going with the branch, which sparked off a discussion. KH said she found it very difficult to get to meetings and could only really commit to attending the AGM. KH went on to suggest that perhaps we could look into having some meetings using Skype, Video or Telephone conferencing. Both NB and DJ said we have tried using video conferencing at three strategic locations in Wales and have had some good and some bad experiences. However, irrespective of member's apathy appearing to be the real problem. RW agreed he would look into ideas and options. (**Action RW**)

5. BRANCH SECRETARY'S REPORT

5.1. DJ. Confirmed he had emailed the membership his report in advance of the meeting but gave a brief verbal summary/overview;" My friends and family want me to start winding down, so I have decided to both stand down as the Branch Secretary and to commence flexible retirement in my job, firstly going down to two days a week from October before fully retiring."



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(See attached).DJ thanked those present and wished to thank all those former branch committee members and colleagues for all their kind support and comradery over many years.

6. BRANCH TREASURER'S REPORT AND PRESENTATION OF THE BRANCH ACCOUNTS FOR 2016 / 2017.

6.1. RD confirmed that a copy of the accounts had been emailed to the membership by DJ. RD reported no problems with any of the accounts up to the end of year. RD said that although he was standing down today, he was willing and able to carry out any branch business until the official financial handover at the end of September.

6.2. The meeting discussed the process of handover and RW was advised that RD would make arrangements for him to become a cheque signatory asap with one other to be sorted and agreed.

6.3. RD said he would still try to attend branch meetings. **(Action RD & RW)**

7. BRANCH REPRESENTATIVE ON COUNCIL'S REPORT

7.1. Not available at the time of the meeting.

8. OTHER BRANCH OFFICERS REPORTS

8.1. KH reported she was working on a proposed membership drive involving the Church in Wales (CinW) Head of Property (Alex Granville) and the Head of Conservation Cadw (Judith Alfrey). Presently KH was in talks with Cadw's Johnathan Green and another colleague on applying for membership. KH said she would check with key people in Central Office (IHBC) for advice and guidance. **(Action KH)**

8.2. Debra Lewis had emailed DJ confirming she would not wish to see the branch committee struggle and while she could not commit to any of the main vacant committee posts she was willing to help as and when she could. The meeting was thankful for her offer, which was noted.

9. ELECTION OF IHBC WALES BRANCH COMMITTEE OFFICERS

9.1. DJ informed the meeting that even though he had sent out Branch Nomination Forms on a number of occasions over the past weeks and months to the membership, he had not received even one back, which was very disappointing. However, DJ reported that he had spoken to RW, JE, KH, JD and TT who had agree to be re-elected to their respective posts. DJ then went on to report those standing down: NB, RD, DJ, DL and JG. The meeting was then asked for proposers and seconders for the 2017 -2018 IHBC Wales Branch Committee.



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CHAIRMAN	Rory Wilson
VICE CHAIRMAN	(Vacant)
SECRETARY	(Vacant)
TREASURER	(Vacant)
BRANCH REPRESENTATIVE ON COUNCIL	John Edwards
BRANCH REPRESENTATIVE ON COUNCIL+	Cyllene Griffiths
MEMBERSHIP SECRETARY	Kath Hilsden
CONSULTATIONS SECRETARY	(Vacant)
EDUCATION SECRETARY	(Vacant)
NETWORKING, PUBLICITY&EVENTS SECRETARY	James Drew
HEG REPRESENTATIVE	Trefor Thorpe

All the above: (Agreed nem con proposed NB and seconded DJ).

10. REVIEW OF THE 2015/2016 BRANCH BUSINESS PLAN AND PROPOSALS FOR THE 2017/2018 PLAN

10.1. It was agreed NB would email RW a word document copy of the previous plan for him to consider producing the above. **(Action NB and RW)**

11. ANY OTHER BUSINESS.

11.1. A discussion took place in some detail regarding options for promoting young blood into the membership. RW suggested that he could contact Oriel Prizeman Head of the Welsh School of Architecture Cardiff University. **(Action RW)**

12. DATE AND TIME OF THE NEXT AGM.

12.1. TBA. **(Action RW)**