



Y · SEFYDLIAD · CADWRAETH · ADEILADU · HANESYDDOL
INSTITUTE · OF · HISTORIC · BUILDING · CONSERVATION

CANGEN CYMRU · WALES BRANCH

Minutes of the 16th Annual General Meeting of the Wales Branch of the Institute of Historic Building Conservation held on the 16th November 2012 at the International Pavilion, Royal Welsh Show Ground, Llanelwedd, Powys.

PRESENT: Dave Jump (Secretary), Ron Douglass (Treasurer), Neil Maylan, Trefor Thorpe (IHBC President and Acting Chairman), Gwilym H. Jones, Lindsay Cuddy (Membership Secretary) and Rory Wilson.

1. APOLOGIES

1.1 Apologies were received from Edward Holland, Nathan Blanchard (Branch Representative), Glyn Jones, Sue Tomlinson (Networking, Publicity & Events Secretary), Arwel Ll. Thomas, John Ellis, Claire Deacon, Bob Bowler, Kirsty Henderson, Dewi Williams and John Edwards.

2. MINUTES OF THE PREVIOUS IHBC WALES BRANCH AGM HELD ON THE 09th DECEMBER 2011 AT THE INTERNATIONAL PAVILION, THE ROYAL WELSH SHOW GROUND, LLANELWEDD, POWYS.

2.1. The minutes were read and agreed as a true record of the meeting (*agreed nem con RD proposed NM seconded*).

3. MATTERS ARISING FROM THE MEETING.

3.1. None.

4. BRANCH CHAIRMAN'S REPORT.

4.1. TT informed the meeting that as no report had been received from the outgoing Chair and as he was only acting Chairman for the meeting there was nothing to report.

5. BRANCH SECRETARY'S REPORT.

5.1. (See attached)

6. BRANCH TREASURER'S REPORT.

6.1. (See attached)

6.2. In addition RD informed the meeting on the health of the branch accounts and after clarification of the figures and confirming that NB & DJ had already checked them over asked TT if he would be so good as to counter sign them. There had been no questions on the accounts TT agreed and did so.

7. BRANCH REPRESENTATIVE ON COUNCIL'S REPORT

7.1. In NB absence DJ informed the meeting that NB had provided the proposed Business Plan. This had been emailed out to the membership in advance of the AGM.



Y · SEFYDLIAD · CADWRAETH · ADEILADU · HANESYDDOL
INSTITUTE · OF · HISTORIC · BUILDING · CONSERVATION

CANGEN CYMRU · WALES BRANCH

7.2. TT acknowledged the responsibility and commitment shown by NB and reported to the meeting that NB had attended all his duty meetings and then some.

8. OTHER BRANCH OFFICERS REPORTS

8.1. Membership Secretary LC informed the meeting that membership was down on last year as a result of people leaving or through non-payment of fees. The current figures stood at. 67, Members, 45, Affiliates and 3, Associates. LC added that a number of Affiliates had indicated a desire to seek full membership and it was agreed that this should be encouraged.

RD asked LC what happened about the application form being made clearer. Both LC and NM said they thought that it had been. NM informed the meeting he had considered applying for an upgrade to full membership but had not for two reasons. The first was that he had been elected as Treasurer for the IFA this year and the second was that he felt his discipline (archaeology) was too specific and narrow. He worried that his competencies in other areas may not be adequate. The meeting congratulated NM on his election onto IFA National Committee .TT observed that although the scrutiny of applicant competencies had become more rigorous in recent years, the IHBC remained a very broad church and has the capacity to accept full membership from a range of disciplines, with strengths in some competencies balanced by relative weaknesses in others.

9. ELECTION OF IHBC WALES BRANCH COMMITTEE OFFICERS

9.1. **BRANCH CHAIRMAN** DJ informed the meeting that Richard S Dean had stood down as Chairman following the last Treftadaeth Conference on the 19th July and at this present time not had a single nomination or interest in a replacement Chair had been shown by the membership.

TT asked if anyone present was interested in the position. DJ said the only two people who had indicated a desire to get involved with the branch had been NM and Debra Lewis. Neil had already confirmed why he felt unable to apply and Debra Lewis was understood to be off work with ill health according to her colleagues. RW said it was the first meeting he had attended but the reason for him attending now was that he would like to do more with the branch. TT and the rest of the meeting thanked RW for his good intentions and TT provided a historic background to the development of the Wales Branch. RW indicated his willingness to be considered for the role subject to receiving help and guidance. The meeting unanimously voted RW as the new Branch Chairman. Proposed GHJ and seconded NW (*agreed nem con*).

9.2. **VICE CHAIRMAN** (vacant)

9.3. **SECRETARY** Dave Jump proposed LC seconded GHJ (*agreed nem con*)



Y·SEFYDLIAD·CADWRAETH·ADEILADU·HANESYDDOL
INSTITUTE·OF·HISTORIC·BUILDING·CONSERVATION

CANGEN CYMRU · WALES BRANCH

9.4. TREASURER Ron Douglass proposed LC seconded GHJ (*agreed nem con*)

9.5. BRANCH REPRESENTATIVE ON COUNCIL Nathan Blanchard proposed LC seconded NM, (*agreed nem con*)

9.6. MEMBERSHIP SECRETARY Lindsay Cuddy proposed NM seconded DJ (*agreed nem con*)

9.7. CONSULTATIONS SECRETARY (vacant)

9.7.1. It was agreed to endorse the proposed Consultations Panel (i.e., R.W., N.B., RD., D.J., TT&L.C.,) proposed GHJ seconded NM (*agreed nem con*)

9.8. EDUCATION SECRETARY (vacant)

9.9. NETWORKING, PUBLICITY & EVENTS SECRETARY (vacant)

9.10. It was agreed that the matter of the remaining vacant posts would be tabled for discussion at the next Wales Branch meeting with a view to filling the vacancies as soon as possible.
(Action NB&DJ)

10. REVIEW OF THE 2011/2012 BRANCH BUSINESS PLAN AND PROPOSALS FOR THE 2012/2013 PLAN

10.1. DJ reported that Bob Bowler had emailed him saying he had looked at the proposed plan and confirmed his support for it, but his only observation was that £50 for Welsh translation services seemed a bit low taking account of the size and technical nature of some IHBC documents. The meeting discussed this observation at some length. NM said the IFA have a Welsh language policy which is simply that only selective publications are translated due to costs and the limited target audience. TT said this matter should be placed on the agenda of the next branch committee meeting (Action: NB&DJ)

10.2. The meeting approved the proposed 2012/13 Plan after some discussion regarding proposed CPD, training and visits in the absence of a branch events secretary.

11. ANY OTHER BUSINESS.

11.1. Those who had attended the BHF informed the others of the current proposal that future BHF's would be an annual event held in May or June. The meeting saw this as a problem for the timing of the next AGM. RD suggested that we could have it at the same time as the proposed annual conference. TT said he would check to see what the latest date for confirmation of Branch



Y · SEFYDLIAD · CADWRAETH · ADEILADU · HANESYDDOL
INSTITUTE · OF · HISTORIC · BUILDING · CONSERVATION

CANGEN CYMRU · WALES BRANCH

Representatives by branches is in advance of the National AGM (during the Annual School, normally in June) where they have to be ratified as Trustees of the Institute.

(Action: TT)

12. DATE AND TIME OF THE NEXT AGM.

12.1. TBA. **(Action DJ)**