



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

Meeting held on Friday 4th December 2009
At The Diocesan Offices: The Old Deanery, The Cloisters,
Cathedral Green, Exeter
At 11.00am

MINUTES

Attending

Ian Lund; Kate Baxter-Hunter; Mo Pearce; Adron Duckworth; Paul Tomlinson;
Helen Garside

1. Apologies

Alyson Cooper, Colin Ellis, James Webb, Alex Marsh, Greg Beale,
Simon Went, Caroline Power, Kingsley Fulbrook

2. Minutes of last meeting held on 9th October 2009

Agreed as a correct record

3. Matters Arising

PPS 15 – IHBC input and recent articles in the press eg. Sunday Telegraph.
IL to attend Council Meeting on 10th December 2009

4. Treasurer's Report

Balance 1st December 2009 £13,597.61. Noted that the AGM costs were as follows:

Hire of venue: £ 258.75

Lunch: £610.65

Tea & Coffee: £94.99

Total: £964.39

All travel claim forms to AC as soon as possible. Please remember in these uncertain times to keep travel costs to a minimum

5. Report from the Chair / Business Plan

IL reported that all monies had been paid back to Central Office and it was agreed that the Branch would not take up its entitlement to £500 this year. However it was suggested that we might bid for funds towards the next AGM. So far we have been capable of making a reasonable profit on all of our events. However, coupled with HELM training, other free events and training budget cuts, we need to be aware that take up maybe reduced in the coming years. The Business Plan is a complicated document and we need to relate to the IHBC financial year 2010/11 next summer/autumn. The following issues relating to costs were raised:

Heritage Open days: no calls as yet on finances; may omit from Plan;

Consistency: possible costs for Roadshow - £1000

Recruitment: attendance at conferences/ forums to represent IHBC eg. RIBA Conference; Administrative/ Committee expenses;

Resolving financial position: Conference events/seminars – link to Consistency event?

IHBC Central Funding: £500 for attendance at IHBC Annual School – need to discuss process for June 2010;

The Bulletin: agreed to award sum of monies for preparation of the Bulletin; Remainder of Plan: no other costs involved; achieved questionnaire; future events, see notes below.

Concerns were also raised over the cutbacks in LA's and the loss of jobs across the SW, in particular, Gloucestershire, Oxford, Forest of Dean, Torbay and Teinbridge. It was also noted that Fiona Newton was currently undertaking a now annual survey of LA's and their Conservation posts.

IL to raise our concerns with Caroline Power @ EH

6. Branch Activities

a) Bulletin

Alex was thanked for his efforts during the year to regularly produce the Bulletin. It was also reported that Deborah Porter @ EH had contacted AM regarding an article. A response to be included in the next issue of the Bulletin (Winter 2010 in mid Feb) - also any contributions would be welcome by week beginning 8th February 2010.

Please forward all articles and information to AM - All.

b) AGM/ EH Listing Criteria

Many positive comments received about the day, particularly the location of the venue, the arrangements for refreshments and the EH presentation. It was agreed that future events must take on board these issues and that location/venue and value for money were crucial aspects. Thanks were expressed to all involved, particularly MP.

c) Branch Connection Day, 26th November 2009 – Birmingham

PT attended and day related mainly to membership issues. Concerns over several recent applications being turned down. Need to consider criteria for mentoring, completing forms etc to assist those applying for membership. Agreed to circulate the names of all new applications to Committee and to report back on success. ***IL to raise at next Central meeting; PT to circulate notes***

d) Consistency Roadshow

2 main issues: how to take this forward and how to achieve this with a partnership between LA's & private practice. It was suggested that an initial focus maybe on Devon and or Cornwall. Liaison with AC required. This to be discussed before or at next meeting with ***GB & JW.***

e) Bat mitigation and historic structures - Seminar request Kate Biggs (Project Officer) Overlooking the Wye Landscape Partnerships Scheme

Kate Biggs would like to run a cross border day school /seminar on the issues of historic structures, bat mitigation and licences. She has recently been co-ordinating works on structures within a designed landscape within the Wye Valley where she has had to have a licence- it was a difficult negotiation with the risk of the structure (SM) collapsing. There appears to be scope for a valuable session on the issues, assumptions and processes. The idea has been discussed in principle with a number of

people including Marilyn Lewis (Cadw) with favourable responses (Context are waiting for a piece too). It was agreed to support in principle, but KB would need to arrange with relevant bodies and groups.

KBH to contact KB

If there are any examples or case studies that you are aware of that would also be helpful, please contact KB direct

kate@overlookingthewye.org.uk

HG to circulate information on English Heritage paper on Bats

f) THI Shepton Mallet

The suggestion for a joint IHBC conference at the Academy Theatre in Shepton Mallet is still under consideration. Possible themes include Statutory Powers, Shopfronts, Conservation Areas with speakers to be approached: Chris Pancheri (Torbay) and Alison Henry. Also to contact EH with a view to include their training topics.

Suggested date September/October 2010 to include AGM.

PT & AD to progress

7. Exchange of information/ Any other business

8.

Follow up on Branch Questionnaire, see previously circulated email and spreadsheet by PT. Item for next Committee Agenda.

Building in Context – Training Programme for LA's run jointly by EH & CABE. Contact Liz Clare for details elizabeth.clare@english-heritage.org.uk

Circulation List – discussed who should send emails etc and what to circulate. PT holds most up to date list. It was also suggested that we appoint an Education/Events Liaison Officer/Co-ordinator to keep track of relevant course and training etc.

IL to speak to SW

The next Agenda to include discussion of the new Committee Structure.

IL to circulate Job Descriptions

Public Inquiry in Bath with archaeological implications – officers not invited to the inquiry because archaeological issues were not in dispute. However, the Inspector took it upon herself to meddle with recommended conditions without there being an opportunity for cross examination by experts.

Curtilage issue relating to farm buildings at Appeal recently published in the EH Conservation Bulletin to be ignored.

AD has copy of decision – circulate

KBH since spoken to Simon Ramsden @ EH and likely to be raised at next DCOG (Feb 2010)

Date of next meeting - Friday 19th March 2010 at Forde House, Newton Abbot

The meeting was followed by festive celebrations for SW Branch IHBC Members at Georges Meeting House (Weatherspoons), 38 South Street, Exeter. The Committee was pleased to meet and welcome those who attended.

Our thanks are also conveyed to Louise Skinner for organising the venue and refreshments for the above Committee meeting at the DAC offices

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