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BUILDING · CONSERVATION

SOUTH EAST BRANCH

**IHBC South East Branch Committee Meeting
The George and Dragon, Westerham, Kent
Wednesday 14 March 2012.**

MINUTES

Present: Sean Rix (Chairman), Peter Mills, Lone Le Vay, Andrew Norris, Chezel Bird, Ollie Chapman, David Kincaid and Debbie Maltby

1 Apologies

John Davey, John Kaye, Janet Baxter, Nick Antram, Rod Shaw, Stephen Rickards (non-Committee members invited to discuss item 5)

2 Minutes of the last meeting

Agreed.

3 Matters Arising

None.

4 2012 Annual School update

Sean Rix confirmed that the branch will be hosting the peripatetic Council this year. The meeting will be held during the day on Thursday the 27th September at Godalming, followed by a more formal evening reception. It was agreed that the branch should look at holding the annual day school on the following day.

Discussion was held over potential themes. Cross-discipline working with the Institute of Field Archaeologists was discussed, and the wider subject of localism and neighbourhood planning which will need to involve historic area characterisation, above and below ground. SR noted the tie-in with the latest English Heritage guidance for community groups on neighbourhood planning: 'Knowing Your Place'.

Speakers and potential site visits were discussed as follows:

- Nicola Bannister to speak, regarding the Surrey historic landscape characterisation project.
- A local developer or similar for a short talk, similar to the talk in Margate about the restoration of the theatre.
- Sean Rix to contact Gary Jackson at County for ideas on site visits.

- Guildford town centre (various topics including the conservation management plan for the castle site, the canal redevelopment and the town centre masterplan review).
- Andrew Norris noted there are a number of archaeological sites in the area that are currently being surveyed.
- A representative from one of the 30 trial neighbourhood plans to speak, as some are local. Lone le Vay will contact someone at Kirdford Village about this, and Peter Mills will contact Great Bookham regarding their pilot.
- Andrew Norris will contact Rob Fairbanks at the Surrey Hills AONB Board about how they will engage with the community in the future and promoting the appreciation of the layers of historic environment each has (e.g. Chilworth).
- Andrew Norris will contact the Guildford Museum and the Surrey County Archaeology Group.
- Sean Rix will contact the Sussex Archaeological Society.

Venues suggested:

- Charterhouse
- Council Chamber
- Waverley Borough Council
- Guildford guildhall
- Guildford Museum

Sean Rix will contact Jo Evans to explore venue options.

UPDATE Following the meeting, Sean Rix held further discussions with Jo Evans and Sean O'Reilly, during which a decision was taken that the South East branch AGM would not be combined with the Council meeting and that it would be held as a separate event either before or after. The details will be discussed at the next branch committee meeting.

5 IHBC's governance and constitutional review

The review commenced following legal advice regarding the procedure for reviewing charities' constitutions. It was agreed that the most important consultation response to make is that there should be easy, and direct, opportunities for branch representation to the Council, including input into how the Council is leading. The merits of creating project or interest groups who can feed back as part of a start-to-finish dedicated project, in order to continue to raise standards (a 'two house' model), was also discussed.

6 Forthcoming events

Peter Mills is making progress with the tour of and meeting at Hadlow Tower in Tonbridge and will ask Geoff Pearson at Tonbridge and Malling DC if he will give a talk, as well as the contractor. It's likely to be an early evening event in late May or June, with a maximum group of 20.

Sean Rix will investigate an evening talk on Envirograph, a manufacturer of a type of intumescent thin material that can be applied to panelled doors for a 30 minute fire rating.

Andrew Norris will speak to David Sheppard regarding a talk on Surrey.

Chezel Bird will investigate a CPD session on a slim line double glazing system, an alternative to Slimlite.

Sean Rix will look into a tour of the new Jerwood gallery in Hastings.

9 AOB

Chezel Bird reported that the South Downs National Park will shortly be taking on planning casework for the first time.

10 Date of next meeting

Thursday 26th April at 7pm in the George and Dragon, Westerham.