



· INSTITUTE · OF · HISTORIC ·  
BUILDING · CONSERVATION

SOUTH EAST BRANCH

**South East Branch Committee Meeting  
Online  
Tuesday 18 January 2022 at 6.30pm**

## **MINUTES**

**Present:**

Jo Saady (JS), Sanne Roberts (SRob), Sarah Mayfield (SM), Heather Hall (HH), Helen Parvin (HP), Michael Foley (MF), Stephen Gray (SG), Lone Le Vay (LLV), Chris Reynolds (CR), Simon Richard (SR)

<b>Item</b>		<b>Action</b>
<b>1</b>	<b>Apologies</b>  Tanya Szendeffy (TS), Richard Morrice (RM), Lisa Brooks (LB), Alan Dickinson (AD)	
<b>2</b>	<b>Minutes of the last meeting (10 November 2021) and matters arising</b>  Agreed - no outstanding matters arising.	
<b>3</b>	<b>Use of Covid Recovery Money</b>  Branch is quite wealthy at the moment with Covid Recovery Money and reimbursement for IT at Hastings event. Branch agreed the money should be spent on a social event which promotes meeting in person/ networking – at a location easily accessible to the whole branch (i.e. Friday, near public transport and at convenient time for trains <i>home</i> ).  Consideration of areas along M23 corridor, which is easy for everyone to get to: Tunbridge Wells / Haywards Heath areas quite well subscribed in the past – Reigate, Redhill, Horsham, Godstone, Brighton?  <b>Lewes</b> (e.g. Harveys Brewery, Sussex Archaeological Society, Anne of Cleves House). Potential dates: TBC. JS will investigate (liaise with TS + SG)	<b>JS (TS/ SG)</b>
<b>4</b>	<b>Future Events</b>  <b>Brooking Studio tour, Cranleigh (HP)</b> <ul style="list-style-type: none"><li>• <b>Friday 22 April confirmed</b> – booked morning &amp; provisionally allowed for afternoon session</li><li>• limit sessions to 10 people (AM session + waiting list) £15/pp (or min £150)</li><li>• promote and get some numbers – Eventbrite (LLV), NewsBlog, CPD Calendar, SM + CR social media + email to the branch</li></ul>	<b>LLV/ SM/ CR/ HH</b>

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Item	Action
<p><b>Regency Townhouse (HP) –</b></p> <ul style="list-style-type: none"> <li>• HP has made contact but hasn't heard back - 16 September or 30 September</li> <li>• HP will follow-up and feedback at next meeting</li> <li>• <b>Update: confirmed for 30 September: house tour in the morning followed by lunch (HP to arrange) with walking tour of Brunswick town in the afternoon. Each session is £10.00pp. LLV to set up Eventbrite nearer the time + promotion to Branch.</b></li> </ul>	
<p><b>Brookwood Cemetery (CR) –</b></p> <ul style="list-style-type: none"> <li>• CR doesn't have capacity at the moment - HP to take over arrangements – choose some dates (May 2022 onwards) - CR will email and copy in HP</li> <li>• Limit 20 people</li> <li>• HP and CR to liaise</li> </ul>	CR
<p><b>Weald &amp; Downland/West Dean (MF) –</b></p> <ul style="list-style-type: none"> <li>• July/August - avoid Aberdeen School (17 June) and Goodwood events</li> <li>• SG to research and provide dates to avoid in local area (Goodwood) – <b>Update: Avoid 9-10 April, 8-11 July, 26-30 July, and 16-18 September</b></li> <li>• Possible overnight offer</li> <li>• JS to assist MF with details and arrangements</li> </ul>	HP/ CR
<p><b>Lewes Tour (RM/EM)</b></p> <ul style="list-style-type: none"> <li>• Update for next meeting</li> </ul>	JS/ MF
<p><b>Other events:</b></p> <ul style="list-style-type: none"> <li>• MF working with IHBC Head Office on possible event related to Ramsgate CA Appraisal and climate change - possibly June/July 2022 – JS and MF to discuss with SOR at upcoming meeting.</li> <li>• Pugin Tour Ramsgate (MF) – possible tie-in with national Ramsgate event</li> <li>• SR suggested possible branch event on climate change with input from other professionals (e.g. Centre for Alternative Technology) as was an issue that local COs are facing</li> </ul>	RM/ EM
<p><b>5 Postponed Christmas Meal</b></p>	JS / MF
<p>Committee member meal at Lewes event in lieu of Christmas meal. Agreed to make early arrangements for committee Christmas meal 2022.</p>	ALL
<p><b>6 AOB</b></p>	
<ul style="list-style-type: none"> <li>• SRob's last meeting following relocation to Scotland. Wished to say thanks and good luck to all! Will be down south commencing 16 May and could possibly attend Brookwood event (dates tbc).</li> <li>• JS suggested an informal magazine review / regular online social to discuss heritage issues. Branch newsletter to enhance connection with Branch members. JS to liaise with Sean Rix</li> </ul>	JS

**Item****Action**

who did the last newsletter and feed back.

**7 Date of next meeting**

HH to send out doodle poll for late Feb / March meeting.

**HH**

Discussion of whether the branch would continue with the plan to alternate in-person and online events. Members felt that as we get events going, we will be meeting more regularly, and the online meetings generally get more involvement from branch members.