



IHBC South East Branch AGM

Augustine House Library, Canterbury

Friday 26 April 2024

MINUTES

1. Apologies for absence

Heather Hall (HH), Seán O'Reilly, and Debbie Mays

2. Minutes / Matters arising

Minutes of the last meeting (March 2023, Weald & Downland) were circulated prior to the event. No outstanding actions and minutes agreed without objection.

3. Chair's Report

Chair Jo Saady circulated her report of the Branch's activities over the last year and highlighted the events we had put on over the year, as well as upcoming events for 2024.

Special thanks were extended to Chris Reynolds arranging and organizing today's CPD event. The Chair also wished to thank all members of the committee for their work over the last year.

The Chair also wished to remind members of the upcoming full IHBC AGM, which will include a vote on chartership proceedings. Members can submit a proxy vote should they not be able to attend the AGM.

4. Treasurers Report

The treasurer confirmed that the report had been issued to delegates by email in advance of the AGM. The Branch's Zoom licence has been retained, enabling online meetings which increase participation in branch committee meetings. The Branch's accounts remain healthy, and we expect a small profit from this year's Annual School event. All profits will be used towards funding further activities during the year.

Branch proposed to cover 1 bursary and accommodation for the forthcoming Annual School in Reading.

The report was submitted to the meeting for approval. Debbie Gardner proposed, Simon Richard seconded and the membership vote was unanimous.

5. Election of Committee Members

There remain a number of opportunities for members to become involved in Committee activities and hopefully with some new faces joining the committee

they can contribute ideas for additional Branch activities and help us deliver more training opportunities over the year.

Chris Reynolds announced that he wished to step down as Surrey Rep and Duncan Philips stepped down as an Officer without Portfolio. All other members confirmed that they were willing to stay on in their positions.

Post	Nominee	Proposed	Seconded
Chair	Jo Saady	Sarah Sullivan	Debbie Gardner
Vice Chair	Joao Ricardo Lopes		
Secretary	Heather Hall		
Treasurer	Lone Le Vay		
Membership	Stephen Gray		
Events / Social Media	Chris Reynolds; Sarah Mayfield		
Surrey Rep	Serena Perez-Storey		
Kent Rep	Debbie Salter		
Sussex Rep	Sean Rix		
Branch Representative on Council	Helen Parvin; Eimear Murphy		
Officers without Portfolio	Eimear Murphy; Alan Dickinson; Simon Richard; Michael Foley; Maggie Henderson; Lisa Brooks; Helen Parvin; Sarah Sullivan; Richard Morrice; Suzanne Bowman; Jeremy Fazzaloro		

A Vote was taken to agree the posts above and it was approved unanimously

6. Any other business

Chris Reynolds stood to express special thanks to the day's speakers and all who contributed to putting on the event.

Reminder of the 2024 IHBC AGM at 5:30pm which is taking place virtually on the 30th April. They will be discussing the next step in exploring Chartership for the Institute, and members of all categories are encouraged to attend.

IHBC Main Annual School will be hosted by South Branch in Reading this year. Branch Bursary is available.

There will be a talk and visit to the Friends Meeting House in Lewes on 18th May.

Are you involved in a project that may be of interest to IHBC members and that you think could form a basis of a Branch activity such as a site visit/talk. If you do let the committee know and we can help with making arrangements.

7. Date of next meeting

Committee Meeting 7th May 2024, 6pm on Zoom

Next Day School 2025 - TBC