



## **IHBC SOUTH BRANCH AGM MINUTES**

**HELD ON FRIDAY 28<sup>TH</sup> FEBRUARY 2025, AT WHITCHURCH SILK MILL, WHITCHURCH, HAMPSHIRE,  
AND ON- LINE VIA ZOOM**

**Apologies received from Alison Davidson, Jo Cormier, Claire Truman, Gill Butter, Marion Brinton**

**21 members in attendance and 1 person on-line.**

**Attending/ assisting: Claire Hegarty IHBC Branch Liaison and Support Consultant (South Branch Responsibility)**

### **1. Review of last years (2024) activity and the Annual School in Reading.**

The meeting was opened by Emilia MacDonald the incumbent chair. Last year's activity by South Branch committee was focused entirely on the annual school, which was held in Reading. Emilia thanked those members of the committee who assisted head office with the organisation of the school. Special thanks to Alison Davidson and Dr Kathryn Davies in particular. No other events were held.

### **2. Election of a new chair**

In the past year the branch has seen several long-standing members of the committee step down. Those not seeking re-election include Emilia Macdonald as Chair, Liz Kitch as Membership Secretary, and Alison Davison as Branch and Council Rep.

Emilia handed the chair of the meeting to David Lomas, prospective Chair, who thanked Emilia and the other resigning committee members for all their dedicated work and wished them well in the future on behalf of all the South Branch members.

David Lomas introduced himself and outlined his vision for the future of the branch.

Those present at the AGM unanimously voted for David to take over the role of Chair with immediate effect.

### **3. Treasurer's Report.**

IHBC South Branch Treasurer, Morwenna Breen-Haynes  
IHBC South Branch – Treasurer's Report 2024

In 2024, most of the committee's capacity was towards helping organise the IHBC Summer School in Reading. Regrettably this is no longer an income revenue for the local branch with head office leading the organisation of the event.

As such, we were only able to run one event, and that was to the Brooking Collection in May 2024. Other expenses were thank-you gifts for those that left the committee after contributing significantly over the years.

With only one event, it was felt there was no need to draw down from the surplus Winchester School reserve. Nor did we submit a Business Plan for the year, as such did not receive the annual funding allocation (£750) which must be used for the charitable objective, to include 'education'. Overall it was a fairly static yearly financially.

Summary:

South branch has £5,525.88 total assets. The branch needs to update the antiquated bank account with 2 signatories and electronic payment functionality. A business plan is required.

#### 4. Discussion and ideas for future branch events.

David noted that the IHBC is seeking chartered status and as such it is supporting members and branches more directly in meeting CPD requirements.

Under the *CPD Branch Partnership* initiative, Head Office offer to cover the fees and expenses for each of the following speakers for a day session, with the venue and organising costs borne by the branch (see [Thttps://ihbc.org.uk/resources\\_head/training/index.htm](https://ihbc.org.uk/resources_head/training/index.htm)). The current approved list includes the following topics, and the branch will aim to organise at least one of these sessions this year:

- I. **The extent of listing, including the concept of curtilage**, in the context of listed buildings and heritage assets- currently provided by Dr Charles Mynors Barrister FRTPI FRICS IHBC FICFor (Hon).
- II. **Engineering in the context of traditional buildings and designated heritage assets**- currently provided by Ian Hume.
- III. **Fire Protection and regulations**- currently provided by **Steve Emery** (director of Heritage Fire Consultancy).
- IV. **Place making and design codes**- currently provided by **Dave Chetwyn**
- V. **Energy efficiency and the retrofit of traditional and historic buildings**- currently delivered by **Professor John Edwards, MA, DipBldgCons, CEnv, FRICS, FCIQB, IHBC, Chair IHBC Technical Panel.**

Chris Wood noted that a wider CPD session on other areas of the Building Regulations which impact significantly on historic building conservation such as Approved Document L would be welcome.

Kevin Stubbs kindly offered to present more topics in his successful webinar lecture series. This was well received by the room.

In general, the committee are keen to get direction from the branch members on what they would like us to provide, and how. Any suggestions for future CPD topics, events and visits would be most welcome as would any involvement of members in any capacity however small. If members are interested they should contact Sarah Homer, the Membership Secretary

[Southbranchsecretary@ihbc.org.uk](mailto:Southbranchsecretary@ihbc.org.uk).

David introduced Claire Hegarty IHBC Branch Liaison and Support Consultant and welcomed her to the branch. Claire outlined her new role offering support to the branches in various ways including as a liaison between branches and head office.

## 5. Election of the committee

Structure of South Branch Committee updated and confirmed as follows for the coming year:

South Branch Position	
Chair	David Lomas
Vice Chair	/vacant
Treasurer	Mowenna Breen-Haynes
Secretary	Sarah Homer
Council Branch Rep, Branch and Council + Rep	/vacant
Professions Liaison Officer	Elaine Waters
Membership Advice	/vacant
Education Officer	/vacant
Publicity Co-ordinator	/vacant
Communications/IT Officer	/vacant
Oxfordshire Rep	Sarah Homer
Hampshire Rep	Rosemary Thornbury
Berkshire Rep	Gill Butter
Buckinghamshire Rep	Julia Foster
Committee Members	Kevin Stubbs Emily Carter

## 6. AOB and thanks for attending

No other questions raised. CPD certificates were made available at the event and if requested from the South Branch Membership Secretary.

## AGM Closed