



SOUTH BRANCH

MINUTES OF ANNUAL GENERAL MEETING

Held on Friday, 7th October 2016 at Shaw House, Newbury

1. **Apologies** had been received from Emilia McDonald, Morwenna Breen-Haynes, Sarah Homer, Chris Wood and Frank Green. 15 members were present.
2. **Minutes** of the last AGM held on 30th October 2015; there were no matters arising.
3. **Election of Officers:** All members of the committee were re-elected unopposed. Chris Smith was elected as Hampshire Representative. Julia Foster wishes to stand-down as the Branch representative on IHBC Council and invited any members interested in taking on this role to contact her. A good introduction would be to take part in a **Council** + meeting; the next one is in December. A full list of the Committee and vacant posts is given below.
3. **Treasurer's Report:** this will ready for discussion at the next Committee meeting. The Branch strategy is to provide cost-effective CPD events. The Treasurer welcomed ideas on how to use the surplus funds still available from the 2012 annual school held in Winchester.
4. **Activity report:** The Chairman reported a busy and successful year following last year's AGM and conference at Long Crendon. Apart from today's conference at Shaw House, events had been held at the Wool House, Hampshire in April and Hartwell House, Buckinghamshire in May. A 'lime' event with expert speakers will be held at Bursledon on 18th November. A branch report and business plan will be agreed in Committee and published on the IHBC website.
5. **Any other business:** The Chairman invited ideas for future activities. A member suggested a conference on 'Ethics', in particular the potential for conflict between professional duties under the IHBC Code of Practice and duties to clients. This will be discussed by the Committee. It was agreed that closer liaison with the SPAB at local level was desirable. Alison Davidson pointed out that there is no SPAB branch in Hampshire.

IHBC South Branch Committee 2016-2017

Branch Chair: Jonathan Clarke
Branch Rep on Council: Julia Foster
Secretary: Marian Miller
Treasurer: David Birkett
Branch & Professions Liaison: Alison Davidson
Buckinghamshire Rep: Peter Cross
Oxfordshire Rep: Sarah Homer
Berkshire Rep: Gill Butter
Hampshire Rep: Chris Smith
Publicity Co-ordinator: Stephen Appleby
Committee members: Morwenna Breen-Haynes, Kevin Stubbs and Emilia McDonald

Vacant posts:

Vice Chair: (*deputises for Chair when necessary*)
Channel Islands Rep: (*contact point for applicants, and members within Channel Islands*)
Assistant secretary: (*deputises for secretary when necessary*)
Events co-ordinator: (*handles room bookings, liaises with speakers, organises catering*)
Membership (applications): (*comments on applications for full membership received by the branch*)
Membership (Outreach): (*responsible for raising awareness of the benefits of membership, encourages new members to apply*)