



IHBC South East Branch AGM

Weald & Downland Living Museum

Friday 24 March 2023

MINUTES (Draft)

1. Apologies for absence

None

2. Minutes / Matters arising

Minutes of the last meeting (October 2021, Hastings) were circulated prior to the event. No outstanding actions and minutes agreed without objection.

3. Acting Chair's Report

Chair Jo Saady circulated her report of the Branch's activities over the last year and highlighted the events we had put on over the year, as well as upcoming events for 2023.

Special thanks were extended to Chris Reynolds with the support of Lone Le Vay and Stephen Gray for arranging and organizing today's CPD event. The Chair also wished to thank all members of the committee and working group for their work over the last year.

4. Treasurers Report

The treasurer confirmed that the report had been issued to members by email in advance of the AGM. The new Branch Business Plan has been approved by the IHBC Board and is available to view on the Branch's web page. The Branch's accounts are healthy and we expect a modest income from today's event.

Branch proposed to cover 1 bursary and accommodation for the forthcoming Annual School in Swansea. HH proposed, CR second.

5. Election of Committee Members

Joao Ricardo Lopez has been acting as Vice Chair and Stephen Gray has been acting as Membership Secretary over the past year until formally voted at this AGM. Both have confirmed that they are willing to continue in this post.

There remain a number of opportunities for members to become involved in Committee activities and hopefully with some new faces joining the committee they can contribute ideas for additional Branch activities and help us deliver more training opportunities over the year.

Kent County Rep: – Debbie Maltby to be contacted to confirm that she is still willing to be Kent County rep. **ACTION: HH**

REGISTERED OFFICE: Jubilee House, High Street, Tisbury, Wiltshire SP3 6HA

Registered as a charity: No. 1061593

Company limited by guarantee: reg. in England; No. 3333780

All other members confirmed that they were willing to stay on in their positions.

Post	Nominee	Proposed	Secoded
Chair	Jo Saady	Sarah Sullivan	Stephen Gray
Vice Chair	Joao Ricardo Lopes	Jo Saady	Simon Richard
Secretary	Heather Hall	Stephen Gray	Jo Saady
Treasurer	Lone Le Vay	Chris Reynolds	Lisa Brooks
Membership	Stephen Gray	Lone Le Vay	Jo Saady
Events / Social Media	Chris Reynolds; Sarah Mayfield	Lisa Brooks	Jo Saady
Surrey Rep	Chris Reynolds	Lisa Brooks	Heather Hall
Kent Rep	Debbie Salter	Jo Saady	Lone Le Vay
Sussex Rep	Sean Rix	Jo Saady	Lone Le Vay
Branch Representative on Council	Helen Parvin; Eimear Murphy	Jo Saady	Lone Le Vay
Officers without Portfolio	Duncan Phillips; Eimear Murphy; Alan Dickinson; Simon Richard; Michael Foley; Maggie Henderson; Lisa Brooks; Helen Parvin; Sarah Sullivan; Richard Morrice; Suzanne Bowman	All	All

6. Any other business

Chris Reynolds stood to express special thanks to the day's speakers and all who contributed to putting on the event.

Reminder of the IHBC Council Meeting next week where there will be discussion of the route to Chartership. Opportunity for members to express their views and vote on proposals.

7. Date of next meeting

Committee Meeting 16 May 2023

Next Day School 2024 - TBC