



**Institute of Historic Building Conservation
East Midlands Branch
BRANCH AGM and CPD event.**



**Annual General Meeting
Thursday 3rd October 2024, 1pm**

AGM MINUTES

Institute of Historic Building Conservation East Midlands Branch Committee 2023 - 24

Chair

Matthew Bentley

Vice Chair

Rosamund Worrall

Secretary

VACANT

Treasurer

Alice Ullathorne

Membership Secretary

Emilie Wales

Communications Officer

Felix Mayle

Events Officer

Chris Perkins

Private Sector Representative

Oliver Jessop

Derbyshire County Rep

Lucy Wilson

Leicestershire County Rep

Andrea Brislaine

Lincolnshire County Rep

Alice Cowl

Northamptonshire County Rep

Jenny Ballinger/Jo Horton

Nottinghamshire County Rep

Jason Mordan

General Committee Members

Liz Mayle; Fiona Newton;
Kim Miller; Chloe Oswald;
Samantha Wood



IHBC EAST MIDLANDS BRANCH AGM

1pm, Thursday 3rd October 2024

ONLINE

PAPERS

1. Apologies

Alice Ullathorne
Chloe Oswald

2. Minutes of the 2023 Annual General Meeting

Agreed/Proposed – Liz Mayle
Seconded – Chris Perkins

3. Treasurers Reports:

Following the AGM, details of the Branch's income & expenditure over the IHBC's financial year (1st October 2023 - 30th September 2024), will be submitted to Council. We will also submit our Business Plan for approval, this will include an estimate of the Branches income & expenditure for 2024/2025.

At the beginning of this financial year (1st October 2023), the bank balance of the East Midlands Branch stood at £3592.25 (current account: £3399.09 & reserve account: £193.16).

The current (19th August 2024) bank balance of the East Midlands Branch was £3153.90 (current account: £2958.38 & reserve account: £195.52). With the money in the central account for the annual schools surplus (£2080.04) there is a total of £5233.94.

Alice Ullathorne, Treasurer 19/08/2024

Financial Statement 2023-24

Proposed – Felix Mayle

Seconded – Liz Mayle

Business Plan 2024 - 25

Proposed – Chris Perkins

Seconded – Justin Webber

4. Officers' and Other Reports

CHAIR'S REPORT

Firstly, I would like to say thank you to everyone who is taking the time to show an interest in branch affairs and reading my report. I will have completed my second year as Branch chair by the time the AGM comes around.

Much of what I will say is very much echoed from last year. The role of branch chair is in many ways a quite straightforward one, especially when you have an active and engaged committee, and again I would like to express my sincere thanks to the wider East Midlands Branch Committee. I get to report on the hard work undertaken by others, but they should be credited for the fact that branch continues to move forward and successfully deliver our aims and objectives.

A major success in the last year certainly was the delivery of the event in Grimsby. Partnering with our colleagues in Yorkshire allowed us to expand the reach of the branch and engage a number of professionals outside of the core conservation audience. Providing meaningful CPD for the branch is incredibly important for us as a committee and showcases the amazing heritage of our region. We will be looking to continue this into 2024/25.

We have continued to hold regular on-line branch meetings, which without a secretary has been somewhat challenging. The meetings are always well attended, and we would certainly encourage others to join. It is important to continually develop our views and perspectives of what we can achieve as a branch, so please come along and get involved. There are committee roles available, and we would welcome discussions with anyone interested in these positions.

As a branch we seek to be the conduit between national office and the local membership. If you do have any thoughts about subjects being discussed at a national level, please do not hesitate to come to the branch to discuss. We may have further insight or may be able to link you in with the correct people. We regularly welcome central office representation to the branch meetings to hear about new

funding and CPD opportunities. I have also joined branch connection events so we, as a branch, are in a better place to support the membership.

In summary it has been a great year and with the dedication of the committee I expect more of the same. This will be my final year as Branch Chair (we adopted 3-year terms in 2022). I can guarantee I will be stepping down from the role, so if anyone would be interested in the role from 2025, please get in touch as you are welcome to shadow and ask me any questions.

Matt Bentley 20-08-2024

MEMBERSHIP OFFICER REPORT

Hello all, many apologies for a poor year in membership reporting. For those of you who didn't know I had twin baby girls back in December but spent much of the months before that in hospital back and forth being monitored. I have spent much of the time since with my hands full. I am now just returning to work and hopefully IHBC as well. I can report that we've had a steady decline in members from the peaks over 200 just a couple of years ago to our current membership is 176. I'm aware we've had a few retirees not keep their EM membership as well as a number of colleagues move to other branches but that doesn't account for the majority. Our numbers are currently made up of 92 Full Members, 11 Affiliates, 2 associates, and 71 Supporters.

For those of you who need a little reminder, the IHBC has four categories of membership:

1. **Supporter (Unassessed):** The first category is Supporter membership. This is the first step to IHBC membership and is open to all. This category of membership requires that applicants agree to pay the annual subscription in full within 30 days after the beginning of each membership year.
2. **Affiliate (Assessed - Reassessment required every 5 years):** The IHBC's introductory professional membership category, recommended for all practitioners who want to work towards IHBC accreditation, regardless of their skills, qualifications or credentials.
3. **Associate (Accredited – Reassessment required every 5 years):** Practitioners who have secured conservation accreditation from the IHBC in their generic area of practice in line with the Institute's membership standards and criteria and the international models on which they are based.
4. **Full Member (Accredited – No reassessment required):** Those practitioners who have secured multidisciplinary and interdisciplinary

professional accreditation from the IHBC in line with the institute's membership criteria, outlined below.

Please note: Membership categories 2, 3 and 4 require that applicants agree to abide by the Institute's [Code of Conduct](#) and pay the annual subscription in full within 30 days after the beginning of each membership year.

All membership categories have the right to receive notices such as the IHBC's '[NewsBlog](#)' and [Membership Matters](#), internal literature and Context, as well as reduced rates to events where these apply and other membership benefits. Only full Members have the automatic right to attend General Meetings although normally all categories are encouraged to attend.

The IHBC's [Membership and Ethics Committee](#) recommends eligibility for and class of membership, with final approval resting with the IHBC's Council.

An appeal procedure is available for those who are unhappy with any decisions with respect to membership decisions.

The Institute of Historic Building Conservation (IHBC) is currently investigating the costs and benefits of securing chartered status. As well as undertaking research, the Institute is advancing internal and external consultations to gather initial thoughts from our members and stakeholders on impacts and options, including maintaining the status quo. To find out more and get involved visit: [IHBC Petition for Charter](#)

Emilie Wales 14-08-2024

EVENTS OFFICER REPORT

We have run the regular Branch meetings online and intend to continue with this approach. These meetings are open for all Branch members to attend, and our Branch area extends a large length and breadth of the country, it makes sense to keep them as accessible as possible in the online format. This does offer flexibility for future CPD events too.

The IHBC East Midlands Branch formed a strong bond with the IHBC Yorkshire Regional branch and developed a joint day's event in Cleethorpes and Grimsby entitled the 'Kasbah CPD Day' which was well attended. Commencing at the Docks Academy, in Cleethorpes informative talks by Carol Heidschuster, on the Cleethorpes Townscape Heritage Initiative and Katie Mille, Cleethorpes Levelling Up Fund were well received. The afternoon saw the event move onto Grimsby Stella Jackson, talked around the Greater Grimsby HAZ, Achievements, Emma Lingard,

regeneration of the Kasbah Conservation Area, and Jon Lowe on the Grimsby Ice Factory.

The talks were augmented with site walkabouts, and guided tours viewing various sites linked and referenced back the various speakers and experiences.

This year's IHBC East Midlands Branch Annual General Meeting (AGM) will be held virtually by Microsoft Teams/ Zoom on 3rd October 2024 starting at 1.00pm, members will be invited to join in and suggest any interesting events to be booked for 2024/ 2025. The AGM will be followed by an update from central office on the progress of IHBC Chartership.

We are aiming for a CPD event in the Leicestershire area for late October early November, whilst exploring a future placemaking event for early next year, a schedule of potential future events is also attached to promote ideas which can be added. We invite and welcome members to make suggestions and learn more of the East Midlands Branch at the AGM or our regular Branch meetings. If you have any projects in the region you would like to showcase to Branch members, either online or in person, do get in touch.

Chris Perkins 20-08-23

COMMUNICATIONS CONVENOR REPORT

Since the 20223 AGM, the production of the member bulletin has fallen somewhat by the wayside and not been produced as regularly as anticipated, however the background work (a template) for their production is ready to go utilising the Canva website, a free to use online graphic design tool.

A change put forward at the 2023 AGM that has moved forward is the notification of branch members of the committee meetings and this will continue through 2024/25.

In recent months our branch website has had a tidy up and update, removing old content, updating details and new content such as previous member bulletins etc. The branch website can be accessed via:

<https://ihbc.org.uk/branches/emids/index.html>

The main success from this year has been the establishment of the centralised East Midlands branch email address (ihbceastmidlands@gmail.com) it has centralised communications with branch, is well used and allows for a seamless transition between communications representatives on the committee.

Aims for 2024/25 include:

- Reinstatement of regular member news bulletins, to be delivered June/December.
- Maintain content on the branch website.
- Continue to inform branch members of relevant events and items of interest via branch email address.

Felix Mayle 07-08-23

PRIVATE SECTOR REPRESENTATIVE

During the last 12 months the commercial heritage, market continues to be relatively buoyant, with opportunities continuing for a range of projects being funded by private individuals/developers fulfilling the requirements of NPPF and grant bodies such as the HLF, Heritage Trusts and HE Heritage at Risk projects.

The impact upon the private sector resulting from the change of Government is still unclear, however, carbon capture/green energy schemes anticipated to be a growth area with a wide range of heritage impacts upon the wider settings and both designated and undesignated heritage assets, along with registered parks and gardens. It is anticipated that the lifting of the ban on 'on-shore' wind farms will form part of this area of growth, and assessment of harm to our cultural heritage.

Changes to housing need, with adjustments to what is considered 'permitted development' will impact upon the sector, although it is anticipated that there will still be a degree of protection of both Listed Buildings and proposed development within Conservation Areas. Historic England continues to champion 'heritage works for housing' and the adaptive use of all forms of heritage structures, which will no doubt provide new and exciting opportunities for architectural design and heritage analysis of these structures over the next 12 months.

Oliver Jessop 28.10.24

5. Election of 2024-25 Officers

Chair

Vice Chair

Secretary

Treasurer

Membership Secretary

Communications Convenor

Private Sector Representative
Events Convenor

Position	Nominee	Proposer	Second
Chair	Matthew Bentley	Liz Mayle	Jenny Ballinger
Vice Chair	Ros Worrall	Chris Perkins	Oliver Jessop
Secretary	VACANT		
Private Sector Representative	Liz Mayle	Oliver Jessop	Chris Perkins
Treasurer	Alice Ullathorne	Felix Mayle	Andrea Brislaine
Membership Secretary	Emilie Wales	Andrea Brislaine	Alice Ullathorne
Communications Convenor	Felix Mayle	Liz Mayle	Jenny Ballinger
Events Convenor	Chris Perkins	Oliver Jessop	Alice Ullathorne

6. Election of Branch Committee Members and County Reps

Lincolnshire County Rep
Nottinghamshire County Rep
Derbyshire County Rep
Northamptonshire County Rep
Leicestershire County Rep

General Committee Member(s)

Position	Nominee	Proposer	Second
Lincolnshire County Rep	Alice Cowl	Liz Mayle	Alice Ullathorne
Nottinghamshire County Rep	Jason Morden	Oliver Jessop	Felix Mayle

<i>Derbyshire County Rep</i>	Lucy Wilson	Chris Perkins	Alice Ullathorne
<i>Northamptonshire County Rep</i>	Jenny Ballinger	Alice Ullathorne	Felix Mayle
<i>Leicestershire County Rep</i>	Andrea Brislane	Liz Mayle	Felix Mayle

<i>Position</i>	<i>Nominee</i>	<i>Proposer</i>	<i>Secunder</i>
<i>General Committee Member</i>	Fiona Newton	Felix Mayle	Justin Webber
<i>General Committee Member</i>	Carol Heidschuster	As above	As above
<i>General Committee Member</i>	Oliver Jessop	As above	As above
<i>General Committee Member</i>	Sam Wood	As above	As above

Proposer - Felix Mayle

Secunder – Justin Webber

7. 2025 Annual School Bursary Award

Proposer – Chris Perkins

Secunder – Jenny Ballinger

8. Any Other Agreed Business

Meeting close