



IHBC EAST MIDLANDS BRANCH MEETING

Tuesday 30th October 2018

At: 7pm, The Organ Grinder, Portland Street, Newark, NG24 4XF.

MINUTES

Attendees:

Ros Worrall	Rose Thompson
Liz Mayle (Chair)	Alice Ullathorne
Rob Walker	Chris McKinney
Fiona Newton	Emilie Wales

1. Apologies:

Roy Lewis
Chloe Oswald
Paul Grundy

2. Minutes of the Last Meeting & Matters Arising

Minor amendments. Agreed.

3. Updates:

- i. Annual School 2019.

Next committee meeting is - Thursday 15th November, 6pm - 8pm Loxley House, Nottingham. Consultation is currently ongoing for speakers. FN is talking to caterers and next stage of website is now live.

RT To as Jane Roylance – castle will be good for a tour.
Ask Ben Robinson if will present.

LM To ask Charles Mynors at CPD event if would do a talk.

ii. Afternoon with Charles Mynors.

Kerry Walmsley issues obtaining purchase order – Carla has made a note in case of cancelations. Discussion over if we could record the event, but deemed too onerous. FN mentioned feedback forms and has sent over the general EM online link EW to email this to attendees following event.

LM Action to ask Sarah Harrison about maximum capacity.

4. Chair's Report & Business Plan

Busy arranging Mynors event which is fully booked!

AU Business Plan still needs to go to National Office by end of November.

5. Treasurer's Report

Current £598.23 Reserve £190.43

RT Check payment for Mynors event

i. September Statement

To be sent to next available meeting.

ii. Change of Signatories

Alice & Liz & Emilie are new signatories. Address to be changed from RT to AU.

AU To take documents to bank.

6. Branch Reps Report

Missed last dial in event and minutes not yet circulated. Fiona added that the event was mostly about apprenticeships post degree. This topic was to be discussed further tonight at a national event. Jim (Chairman) and Dave

(President) have offered to visit Branches; does EM want to book a date?

Topic regards governance. April was suggested.

RT To speak to Jim and Dave to arrange date.

Council Plus Thursday 29th November Regent Conference and Events centre, Regents Park, London. As a branch we can send up to 3 attendees. Next event it will be Rose plus, Ros + 1.

EW To Ask Sarah C.

7. Membership Report

3 new affiliate members.

8. County Rep's Reports

Leicestershire – written report

Lincolnshire –

Last meeting in Gainsborough was canceled. Long standing member Rob Walker has now retired. Next meeting scheduled for December.

EL – CO office post currently out for advert, termed 'Heritage Environment Officer'. Expected to have own case load, be expert witness, support regeneration and carry out regular CAAs. Woodhall Spa Article \$ Direction and LDO APPROVED!!

NELincs - HAZ & TH positions still vacant. £30k AHF bid successful for Peterson's project to support HLF Enterprise application decision due 22nd November. Town Deal negotiations going well. Council Assets works ongoing 2 assets already removed from the HAR register. CDR 2nd round bid submitted. Still awaiting CRF and CCF5. LCC currently providing Archaeological comments 1day per week until Christmas.

WL – just had mid-point review of development phase of TH bid. CAA has gone out to consultancy. LM continues to work P/T, offer of assistant/apprentice seems to have gone quiet.

Nottinghamshire –

No meeting since July.

Derbyshire –

No meeting since July.

Northamptonshire –

CM has been in contact with various officers in Northamptonshire and has been given initial agreement for officers to provide a brief update for future meetings, on the basis that something is better than nothing.

9. Peak District / Derby Advisory Committee(s) & Education Rep positions.

June Thornton – expressed interest for Derby as CPD to work towards full membership – branch are happy for her to attend providing not giving advice on behalf of IHBC but purely attending as CPD. Therefore the position still vacant.

It was discussed that all of the above vacancies should be included on the Bulletin.

10. Communications Officer

Bulletin – format agreed and content discussed. This to be as regular as we have announcements.

CM – to look at producing bulletin

RW – to look at content for bulletin

EW – to share bulleting with members

It was raised that the website needs updating to include future committee dates and that we could do also do with some images & description of past events.

CM – to update website.

11. Any Other Business

- i. Lincoln University Importance of Paint Analysis

EW – to ask UL if they would be interested in a stand at the Annual School.

- ii. IHBC Central Comms – ‘IHBC Branch Operations & Activities’ & ‘IHBC Branch Guidance on Social Media’ -

<https://ihbconline.co.uk/newsarchive/?p=20241>

Both documents discussed. All Branch Committee to read Branch Operation & Activities and Branch Guidance. Guidance on Social Media only relevant to some members. This should be shared with Annual School Organising Committee also.

EW – to share Branch Guidance on Social Media with Sarah C.

- iii. Consistency in Decision Making –

LM – to report back at next meeting.

- iv. Carla’s Email around how we make contact with new members –

It was discussed that we previously sent a welcome letter but this had stopped recently for fear of GDPR. It was agreed that members sign up to becoming a member and therefore we can contact them. We will restart this function soon after re-visiting the template. Carla’s email also mentioned if a national welcome event would be welcomed, all branch members in agreement that this would be good.

EW – to share Branch response with Carla, deadline tomorrow.

12. Date of Next Meeting:

7pm, Tuesday 4th December, The Organ Grinder, Portland Street, Newark, NG24 4XF.

Written Reports:

Leicestershire

- General – for varying reasons there has not been a Leicestershire & Rutland Conservation Officers Forum for a considerable period of time, but meeting is being organised for January 2019 likely to be hosted by the DAC in Leicester
- Leicester City – New conservation officer – Paula Burbicka – to start in November. A further conservation officer has been appointed on a temporary contract. There is a new listing – four bollards on Victoria Parade. To mark the 50th anniversary of the designation of New Walk Conservation Area, we have draft management plan/character appraisal produced and are planning a series of interventions. The new Leicester Georgian Interest Group had inaugural events during Heritage Open Days, with a sold out walking tour and over 100 booked onto a talk on The Grand Tour. The public realm works are now complete for the Greyfriars Townscape Heritage Initiative, with further grants being progressed for building works and the community programme ongoing. The University of Leicester have been awarded a grant of £85,000 from the Getty Foundation for a Conservation Management Plan for the Engineering Building. Restoration of five war memorials, partly funded via grant from War Memorials Trust and partly delivered via joint project with Commonwealth War Graves Commission, is complete. Will be featured on East Midlands Today next month
- Hinckley & Bosworth – there has been a round of new listings – four war memorials and a Royal Observer Corps underground monitoring post
- Melton – Toby Ebbs continues to work two days a week. Bonsers are undertaking a £100k restoration of 7 King Street which is a MBC owned GII* listed timber framed building
- Rutland – specialist advice continues to be provided by officers from South Kesteven DC for one day a week. They hope to be able to attend the next forum meeting
- No relevant updates / nothing to report from Blaby, Charnwood, Harborough, Leicestershire County Council, North West Leicestershire and Oadby & Wigston