



IHBC EAST MIDLANDS BRANCH MEETING

Tuesday 4 December 2018

At: 7pm, The Organ Grinder, Portland Street, Newark, NG24 4XF.

MINUTES

Attendees

Liz Mayle (Chair)	Rosamund Worrall
Rosemary Thompson	Roy Lewis
Chris McKinney	Rob Walker
Fiona Newton	Jason Mordan

1. **Apologies:** Emilie Wales Chloe Oswald
2. **Minutes of the last meeting and minutes arising** Minor amendments to typos in names and in relation to Social Media. Agreed.

3. Updates

i. Annual School 2019

The last meeting of the organising committee was held on 15 November 2018. Tours were discussed for Thursday and Saturday and a spreadsheet is being populated, along with continuing work on the speakers list. LM reported that Stokesay is booked for a wedding that weekend so not available for a visit. Derby and Leicester are definite Saturday tours. JM advised that a visit to Southwell flood defences would also be feasible.

The Branch Committee is of the view that the Castle tour and Boots tour should be led by architects, or possibly the estate manager in relation to Boots. It is also of the view that progress needs to be made in respect of sponsorship as soon as possible, particularly with regard to the main School sponsor, and mid sponsors for the meal and drinks reception etc. The spreadsheets for speakers and sponsorship do not appear to be current and need to be populated and coded in way in which identifies who has been contacted, level of input/confirmation etc.

Action: LM to advise Justin Webber, Chair of the Annual School Organising Committee of Branch concerns

ii. Consistency in decision making

LM has contacted Andrew Shepherd and further discussion will take place in the new year.

Action: Consider for 2019 post Annual School

FN suggested that a further option would be to have a technical speaker, potentially to lead sessions in all Branch areas

LM outlined Mynors event. It sold out quickly, a good event, and lessons to be learned e.g. save seats for IHBC committee, LPA members etc. Email comments indicate it was a positive activity. It has also proved that we can charge for an event, and get full attendance, and attract non-members as well as members. FN will forward event survey responses to CMcK and RW to form some text for the next Member's Communication.

Action: FN to forward survey responses to CMcK and RW (Action completed)

4. Chair's Report and Business Plan

The current progress on the Annual School will be discussed with the Organising Committee Chair (as per Action in Item 3 above). The Mynor's event was successful and it would be good to build on this looking ahead.

The Business Plan was sent in on 12 November 2018. Following approval of Business Plan the Branch will be able to draw down central funds for the Branch. Lydia has emailed Rose and Alice querying missing bank statements.

Action: AU to follow up with assistance from RT if required

5. Treasurers Report - not available

6. Branch Reps Report – nobody was able to attend Council + from East Mids. There is a virtual F&R next week.

7. Membership report – JM reported that an October membership application was circulated to Branch Committee. No report from Lydia this month. RL advised we have previously agreed the membership applications go to the relevant County Rep for comment and they may ask for opinion of other Committee members. The document dates from 2007 and should be reviewed in relation to current GDPR requirements.

Action: JM to lead on a review of the document with Committee support

8. County Rep Reports – Lincs meeting on Friday. Notts meeting in January. No other report available. Defer reports until next meeting.

9. Communications Officer – CMcK and RW will sort out end of year Members bulletin. CMcK presented the draft Social Media Plan which had been circulated to Committee prior to the meeting. We have a Twitter account which has been set up as part of the Annual School work by Aimee Dobb (Bassetlaw Council). CMcK and RW now also have access. The Communications Officer will be responsible for the account overall. At present AD will lead on Annual School information and Branch Committee information will be led by CMcK and RW. The Branch Committee agreed unanimously to take the Draft Social Media Plan forward to IHBC national office for endorsement, and for CMcK and RW to be authorised Branch tweeters.

10. AOB A query about curtilage has been received from a member seeking support for a point of view about the matter. The Chair advised that they had invited the member

to present their case at the Branch meeting but the offer had been declined. It was agreed that we are where we are and it will be an ongoing matter nationally, within other organisations as well as the IHBC, but the likelihood of any change to the current situation in law is not probable. The Chair will respond to the enquiry.

Action: LM to respond to curtilage query

A query has been received from Lincoln University requesting legal advice for a conservation course. It was agreed the University should seek its own legal advice. The Chair will respond to the enquiry.

Action: LM to respond to curtilage query

11. Date of next meeting Tuesday 5th February 2019, The Organ Grinder, Portland Street, Newark, NG24 4XF 7pm