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| **APPLICATION FOR**  **CONCESSIONARY MEMBERSHIP FEES** |  |

IHBC members with an annual income of less than £18,500 may apply for the concessionary membership rate by completing this form. For current subscription fees please see our website or contact membershipservices@ihbc.org.uk.

As concessionary rates are supported by the IHBC’s charitable activities these are renewed annually and evidence of income is required.\*

**You can find more information on how to minimise your subscription fees as well as about our Hardship Support on our website:**

**www.ihbc.org.uk/join/memb\_fees**

*Please print clearly or type*

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| --- | --- |
| Name: |  |
| Membership Number: (enter ‘new’ if you are not yet a member) |  |
| Telephone Number: |  |
| Email Address: |  |

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| **Declaration**  My annual income is expected to be less than £18,500 for the current subscription period, and I enclose evidence\* of this. | |
| Signed: |  |
| Date: |  |
|  |  |

**\*Evidence may include:**

* **copies of pay slips for the last 3 months (with confirmation that they are expected to be similar for the next 12 months)**
* **up to date employment contract showing salary, or a letter from your employer confirming your salary**
* HMRC self assessment income calculation
* If none of these are available, you can submit a Statement of Special Needs, confirming your situation, what you do, what income you have, and that you expect to fall below the income threshold for the coming subscription year.
* Please note that proof of being a student does not count as proof of income.

Please return the completed form and enclosures to: [membershipservices@ihbc.org.uk](mailto:membershipservices@ihbc.org.uk)

or by post to IHBC Membership Services, PO Box 28318, Edinburgh, EH9 8AT