

**INSTITUTE OF HISTORIC BUILDING CONSERVATION
SEFYDLIAD CADWRAETH ADEILADU HANESYDDOL
CANGEN CYMRU *WALES BRANCH**

**MINUTES OF THE IHBC WALES BRANCH MEETING HELD ON THE 2ND
FEBRUARY 2009 AT ABERDARE HALL, UNIVERSITY OF CARDIFF,
CORBETT ROAD, CARDIFF.**

PRESENT: Dave Jump, Nathan Blanchard, Neil Sumner, Lowri Thomas, Richard Dean and John Edwards.

1.APOLOGIES

1.1. Apologies were received from Anne Morris, Edward Holland, Elizabeth Evans, Ron Douglass, Claire Deacon, Garry Cooper, Lindsay Cuddy and Glyn Jones.

2. MINUTES OF THE PREVIOUS IHBC WALES BRANCH MEETING HELD ON THE 9TH SEPTEMBER 2008 AT THE CONWAY YACHT CLUB , 43, STATION ROAD, DEGANWY, CONWY.

2.1. The minutes were read and agreed as a true record of the meeting (*agreed nem con N.B. proposed D.J. seconded*).

3. MATTERS ARISING FROM THE ABOVE MEETING

3.1. Item 4. was raised and discussed. N.B. reported, the planning for the IHBC / CTfW /Princes Regeneration Trust autumn conference had proved difficult but a date and venue had now been set. It will be held at Venue Cymru, The Parade, in Llandudno on Thursday 26th March 2009 and a flyer with all the details will shortly be distributed. (N.B. The venue has now become the St George's Hotel, The Parade, Llandudno and not Venue Cymru.)

3.2. Item 9. was raised and discussed and again N.B. reported, he had distributed an email in October from Fiona Newton but had little if no response from the membership. N.B. explained briefly, the email with questionnaire was about facts gathering on conservation resources and expertise in Wales. This initiative came about as studies had already been done in Scotland and England. N.B. agreed to have one last attempt and re- send the email request.

4. BRANCH PROMOTION – LEAFLET DISTRIBUTION AND INSTITUTE OF CIVIL ENGINEERS (I.C.E.) CALENDAR OF EVENTS

4.1. D.J. reported, for the first time the IHBC Wales Branch has been included in the professional calendar of events produced by I.C.E.

However, D.J. also reported , it was unfortunate the recently distributed hard copy calendar for 2009 was now out of date due to the IHBC Wales Branch Committee changes. N.B. did however point out that I.C.E. has proposals for an electronic version which would resolve this issue and anyway it's still good publicity for the IHBC to now be included in a professional calendar.

4.2. D.J. informed the meeting , we have our own IHBC Wales Branch leaflets and banner. This was discussed and agreed that arrangements would be made for leaflets and the banner to have a presence in South Wales as well as Mid and North Wales.

5. CALENDAR OF EVENTS (UP DATE)

INSTITUTE OF HISTORIC BUILDING CONSERVATION
SEFYDLIAD CADWRAETH ADEILADU HANESYDDOL
CANGEN CYMRU *WALES BRANCH

5.1. L.T. informed the meeting of the inroads she had made with planning prospective events. Flatholm in April was under consideration.

L.T. had spoken with a colleague regarding a visit to the new Welsh Assembly Government (WAG) offices, possibly tagging on with RICS on the 12th June.

And finally L.T. had spoken with a lady in Llanelly House about a possible site visit in October.

6. HOW THE NEW IHBC WALES BRANCH COMMITTEE WILL WORK

6.1. This was discussed and R.D. asked D.J. how had the IHBC Wales Branch meeting dates been set in the recent past? D.J. confirmed that initially we had meetings or we tried to have meetings monthly. This had proved to be far too frequent and problematic so it was decided to set them every other month on the second Tuesday . This worked o.k. along with having two meeting in Builth following the BHF, one in May and the other the AGM in November.

6.2. It was discussed and agreed to set the following new IHBC Wales Branch meeting dates for 2009;

- The next meeting will be held at 6pm in St Georges Hotel , Llandudno on Wednesday 25th March 2009. (Prior to the IHBC/ CTfW/PRT Conference 26thMarch 2009)
- Followed by 3.30pm (approx)on Friday 22nd May 2009 at the International Pavilion, Royal Welsh Show Ground, Llanellwedd, Powys.
- Followed by 4.00pm on Thursday 23rd July 2009 at two venues with video conferencing between Bangor and Cardiff (Venue details to follow).
- Finally for 2009,4.00pm 24th September in Cardiff (Venue to be confirmed nearer the date).

N.B. Any changes made to the above will be notified to the branch at the earliest possible opportunity. Please now disregard the IHBC venue information given in the hard copy of professional calendar of events 2009 .

7. IHBC WALES BRANCH OFFICER'S REPORTS

7.1. D.J. informed the meeting, he has spoken with Ron Douglass on Friday who said “ the branch accounts have not changed since the last meeting”.

7.2. R.D. reported , he had attended a recent Royal Commission event which had been very good.

7.3. R.D. also reported, he would be attending an RTPI event this Friday.

8. THE ISSUE OF UPVC WINDOWS Vs TIMBER (G.C.)

8.1. In the absence of Garry Cooper this item was not discussed.

9. THIS YEAR'S PROGRAMMEE OF CPD EVENTS (L.T.)

9.1. This was picked up and discussed above under item 5.

L.T. to progress and to develop the 2009 programme with the support and agreement of the IHBC Wales Banch Committee.

10. IHBC COUNCIL MEETING FOR SEPTEMBER 2009 (L.T.)

10.1. This was discussed by the meeting . The question was raised , “what do we as a branch want out of the event”? The meeting's response was in a nutshell, publicity.

10.2. The meeting went on to discuss some draft details;

- 24th / 25th September 2009 subject to Ministerial approval-

INSTITUTE OF HISTORIC BUILDING CONSERVATION
SEFYDLIAD CADWRAETH ADEILADU HANESYDDOL
CANGEN CYMRU *WALES BRANCH

- Room for approx' 26 –suggestion- Cardiff Castle
- One Thursday 10th/17th –Council Chamber of the National Temple of Peace and Health, Cathays Park, Cardiff from 12pm with lunch provided.
- Options – St Fagans (not on the doorstep)
- The Senedd in the Bay. – Need to think about speakers and accommodation (enquiries to be made.) It was agreed these ideas and suggestions would be investigated further.

11. IHBC WALES BRANCH WEBSITE (L.T.)

11.1. This was discussed and J.E. informed the meeting , he had experienced some difficulties with the quality of the site. N.B. suggested it may be J.E. set up on his p.c. (checks to be made and results reported back).

12. ANY OTHER BUSINESS

12.1. N.B. informed the meeting, CTfW had reported no entries for the awards from IHBC, which was disappointing.

12.2. Meeting closed at 18.10.

13. DATE , TIME AND VENUE FOR THE NEXT MEETING WILL BE AS PER ITEM 6.2. ABOVE UNLESS OTHERWISE INFORMED.