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BUILDING · CONSERVATION

**Committee Meeting held on Friday 15<sup>th</sup> March 2013**

**At 9.30am**

**The X-Centre, Commercial Road, Exeter, EX2 4AD**

### **MINUTES**

**Attending:** Mo Pearce, Colin Ellis, Malcolm James, Greg Venn, James Webb, Alyson Cooper, Caroline Power, Kate Baxter-Hunter

**1. Apologies**

Adron Duckworth, Ian Lund, Liz Smith-Gibbons, Charlotte Lewis, Helen Garside, Kingsley Fulbrook

**2. Minutes of last meeting held on Friday 8<sup>th</sup> February 2013**

Agreed as a correct record

**3. Matters Arising**

Val Harrison had given notice to stand as Events/Training Officer. AC had attended the last SW HEF meeting; JW unable to attend the next Council meeting on 21<sup>st</sup> March 2013. It was suggested that the Business Plan be presented to Council at a later date. Some discussion re: wording relating to the account reducing and the need to consider a strategy for the future and the possibility of further events eg. September 2013 Conference.

*'The four year strategic plan in Table 1 works on the basis that the current level of financial assets will be gradually invested in the work undertaken by the branch. This is likely to result in an operating loss for each individual year. It suggests that unless there is a successful profit-making event is arranged, a bid may need to be submitted to national Council during 2015/16'. Extract*

**4. Treasurer's Report**

AC reported that there had been some difficulties with banking relating to signatures, but these were now resolved and AC was now able to present a number of outstanding cheques.

The current balance is ££7061.03 with unpaid bills of £411.85.

See AGM for details.

**5. Report from the Chair**

See AGM for details.

**6. Branch Activities/ Bulletin**

Several offers for future 'free' events were put forward:

A la Ronde (NT) visit to be arranged by JW in conjunction work they have been carrying out for NT - **JW**

Committee meeting in Swindon, LSG to liaise with CP regarding possible use of EH offices – **LSG & CP**

Mike Wye has offered another Training Day for Members on lime/cob.

The Consistency Seminar will begin in Dorset with a pilot day in July. Further discussion at the next Committee meeting regarding the process and details – **CE & JW**

Agreed the bulletin was going from strength to strength and both MJ & AD were congratulated on their efforts. However, we still need to encourage articles and contributions from the Members. It was agreed to task County Reps with extracting submissions – **ALL COUNTY REPS**

In addition, to offer a £10 book or wine token for the star article from a Member in the next edition of the Bulletin (No. 24). The winning article would be at the discretion of the Editors.

**7. Peripatetic meeting for IHBC Council in Bristol 2013**

Fiona Newton is freeing up time to commit to this event. There is a fairly urgent need to book the various venues. A small group was formed to assist JW with the organisation of the event: **CP, KF, Simon Cartlidge and KBH. Meeting to be arranged to progress this - JW**

**8. Sponsored Place at Annual School 20<sup>th</sup> - 22<sup>nd</sup> June 2013 Carlisle Topic – Heritage Skills**

Several Committee members expressed an interest in attending this year's Annual School: JW, IL and VH. It was agreed to send round an email and to take a vote on who should be offered a place this time. To benefit from the early bird rate this needs to be booked before 19<sup>th</sup> April – **KBH to action**

**9. Exchange of information & 10. Any other business**

Agreed to combine these two items at future meetings - **KBH to action**

**Date of next meeting: Friday 14<sup>th</sup> June 2013**

The meeting was followed by Coffee & Tea at 10.30am and AGM at 11.00am. Both of these were followed by the free Training Event in conjunction with English Heritage.