



**IHBC South East Branch Committee Meeting  
The Bull's Head, Reigate, Surrey  
Wednesday 13 March 2013.**

**MINUTES**

**Present:** Seán Rix (Chairman), Peter Mills, Lone Le Vay, Andrew Norris, Chezel Bird and Debbie Maltby

**1 Apologies**

None

**2 Minutes of the last meeting**

Agreed.

**3 Matters arising**

Kent Ragstone planning inquiry – Debbie Maltby confirmed that she attended the inquiry on behalf of the IHBC South East branch and spoke in favour of a continuous supply of Kentish ragstone for use in conservation projects and new build, which the extension of the quarry would allow.

**4 Feedback on 2012 Annual School and AGM**

The annual school was very successful and the branch made a profit from the day. Sean Rix has had a thank you card from Diana at the Weald and Downland Museum, to the branch. He also reported that, since the meeting, there has been no further interest from members becoming committee members.

**5 Branch bank account signature**

A second signatory is required for the branch bank account. Sean Rix agreed to join Lone le Vay as the other signatory.

**6 Regional local authority resources database**

The idea of keeping regional figures of conservation staff in post in local authorities was discussed at the last Council meeting. It was agreed by branch members that county reps could create a baseline list and monitor this in the South East. Sean Rix reported that the Council also discussed regional heritage champions meetings.

**7 Branch connection day**

Andrew Norris provided feedback from the day, during which discussions took place over the objectives of the Institute, and what it represents today, looking at duplication, and meanings that may have changed. It was agreed that objectives could be reworded and refreshed to better express what the IHBC is about. Andrew suggested that it would be useful to send two people from each branch to better represent more of the various disciplines that make up membership

## **8 Forthcoming events**

Annual School 2013 – Sean Rix is currently liaising with contacts at Knole House in Sevenoaks as a venue for the 2013 day school, again at the end of September or beginning of October. There is a building conservation studio on site during the current large scale project for repairs to the house and conservation of contents which has recently commenced. Sean will shortly agree a date with Richard Hill, the project lead.

Guildford Cathedral tour – Andrew Norris reported that the South East RICS branch have organised a talk about and tour of the tower of the cathedral on 11<sup>th</sup> April. It is currently in the first stages of a conservation programme, which is of interest to members as it is a 20<sup>th</sup> century building. Debbie Maltby will circulate details to branch members as an invitation has been extended from RICS.

RICS Conference 24<sup>th</sup> April – Andrew Norris reported that a speaker on ‘heritage’ is being sought for the conference. Sean Rix suggested Andrew speak to the English Heritage regional office, and contact Oliver Chapman, who may be interested. Other topics of the day include invasive species, expert witnesses, BIM (building information management), retrofitting buildings and radon.

Westminster retrofitting project – Peter Mills will be organising a seminar to be led by Dr Nigel Barker discussing the project in Soho to retrofit historic buildings for better energy efficiency. It will be held at Westerham, subject to availability of the village hall, on 23 May and Debbie Maltby will circulate the details when it is finalised.

Membership seminar – Sean Rix noted that the event, which had been postponed from the autumn, may need to be postponed further.

Summer social – Sean Rix is looking at organising a walk and talk at Somerset House followed by a summer social, possibly on a Thursday evening. The date is to be confirmed.

## **9 AOB**

None

## **9 Date of next meeting**

To be confirmed.

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