# IHBC logo North branch (purple)Committee Meeting Notes

24 May 2013

North of England Institute of Mining & Mechanical Engineers, Newcastle

# Present

Michael Atkinson, Jules Brown, Sarah Dyer, Mike Hein-Hartman, Ian McCaffery, Richard Majewicz, Stewart Ramsdale, Val Robson, Geoff Underwood

# Apologies

Naomi Atherton, Ian Goodman, Ken Hutchinson

# 1. IHBC/ALGAO event

It was agreed to build the results of the event, to be distributed by EH’s Nicky Harrison, into the branch Business Plan for next year. Better communication between the two bodies (and others) about training events was a key theme.

*Action: Branch Committee*

# 2. Branch Committee Working

It was agreed the branch committee should work towards giving everyone involved a role so that the workload was spread. Decisions made were:

- Branch AGM to be progressed by Val, Jules and Ken

- Social event, possibly at Newcastle Guildhall, to be progressed by Naomi

*Action: Val, Jules, Ken, Naomi*

# 3. Branch Rep

A decision had to be made in advance of the national AGM who would be the Branch Rep to the National Council. Geoff Underwood was happy to continue in the role, and was proposed by Val and seconded by Stewart. Geoff would send them the nomination form to fill in.

*Action: Geoff, Val, Stewart*

# 4. Future Branch CPD Events

Ideas for future events included:

* EH and HLF often require outreach and training as part of grants. Such activities could be at least advertised through the Branch as ready-made CPD. Jules would explore with the HLF.
* Stronger tie-in with the HSI programme for next year – Jules would investigate.
* Summer evening events to get more people interested who may not be able to attend during work hours.

*Action: Jules, Branch Committee*

# 5. Business Plan

Mike agreed to do a draft. Naomi would be asked to help out.

*Action: Mike, Naomi*

# 6. Annual School in Carlisle

Richard gave a rundown of final arrangements. More attendees were needed to break even, and more sponsors were needed. Various possibilities would be explored including by Geoff (Northumbria University), Jules (Newcastle University) and Val (Edinburgh University).

*Action: Richard, Geoff, Jules, Val*

# 7. Newsletter

It was understood Ken still aimed to publish the next newsletter in September.

*Action: Ken*

# 8. Membership

There had been no National Council meeting since the last Branch meeting.

# 9. NEHEF

There had been no NEHEF meeting since the last Branch meeting.

# 10. Cumbria Conservation Officer’s Group

Richard reported on the meeting of CCOG the previous week at Keswick Museum. EH’s Emily Hrycan would try to attend CCOG meetings in the future. Issues discussed included:

* An HLF workshop on Townscape Heritage Initiatives.
* A forthcoming conference on funding organised by EH.
* Access to the National Monument Record’s photos of listed buildings taken at designation in the 1970s, to help identify their state at designation and so whether unauthorised works might have taken place.
* The September meeting was to be jointly with the Lancashire Conservation Officers’ Group and will cover heritage crime prevention.

# 11. Finance

Mike had nothing to report.

# 12. Next Meeting

2.15pm on either Thursday 25 or Friday 26 July 2013 at North of England Civic Trust. Jules would confirm room availability.

Action: Jules