



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

EAST MIDLANDS BRANCH

INSTITUTE OF HISTORIC BUILDING CONSERVATION



**EAST MIDLANDS
BRANCH**

**Annual General
Meeting**

**The Waterton
Arms,
Deeping St James**

at 1.15pm on

**Friday, 9th
September 2016**

AGM Agenda

1. Apologies for Absence
2. Minutes of the 2015 Annual General Meeting - **see separate document**

(available on the Branch Archive web page at:
http://www.ihbc.org.uk/about/branches/east_mids/east_mids.html)
3. Officers' and Other Reports - **see separate documents**
4. Treasurers Report: Financial Statement 2016-17 & Business Plan - **see separate documents**
5. Election of Officers
 - Chair -*
 - Vice Chair*
 - Secretary*
 - Branch Representative to IHBC Council*
 - Treasurer*
 - Membership Secretary*
 - Communications Officer*
 - Education Rep*
6. Election of Branch Committee Members & County Reps
 - Others:
 - Derby City Conservation Advisory Panel Rep:*
 - Leicester City Conservation Advisory Panel Rep*
7. IHBC Annual School Bursary Award
8. Any Other Agreed Business

IHBC East Midlands Branch Committee 2015 - 16

Chair

Liz Mayle

Vice Chair

Robert Walker

Secretary

Stephen Bradwell

Branch Representative to IHBC Council

Roy Lewis

Treasurer

Rose Thompson

Membership Secretary

Neil Robertson

Communications Officer

Chris McKinney

Education Rep

Philip Grover

County Reps

Derbyshire Becky Waddington

Leicestershire Liz Blood

Lincolnshire Robert Walker

Northamptonshire Vacant

Nottinghamshire Jason Mordan

General Committee Members

Fiona Newton

Jane Roylance

Rosamund Worrall

Officers' Reports 2015 - 16

Chair's Report

The East Midlands branch committee has had a busy year, once again. Our East Branch Business Plan has four key objectives. These are:

- Supporting Members
- Building Partnerships
- Maintaining an Active Branch
- Fund one bursary place to the IHBC Annual School.

Thanks to the effort and dedication of the Branch, all of the above, and more, have been successfully achieved through regular meetings in Newark. Branch members disseminate information to a wider forum of county groups and members and we provide excellent CPD events. We sought the views of our members by circulating a survey about the training events we provide. Almost a quarter of members responded, showing full support for our cheap and cheerful events, which we hope to continue. This survey also resulted in offers from members willing to provide specialist sessions, with a particular interest in 'hands on' training events. As budgets are under continued pressure, our events provide an opportunity for directed CPD, usually at little or no charge, I am sure you will all appreciate how important it is for the Branch to try and fill this gap.

This year's events included:

IHBC/NTU CPE Event Understanding Buildings – Structure & Condition: Rose Thompson, our Treasurer, arranged a fantastic joint CPD event with Nottingham Trent University in February, as a contribution to the Branch as recipient of last year's bursary. Speakers included Dr David Watt, and Stuart Ellis, who gave excellent talks. We hope to forge closer relations with the university, and provide more joint specialist events in the future.

Haddonstone Factory and Garden Tour: As is our usual policy, in April, we hold a meeting and CPD event away from Newark (our usual meeting place). This year, Simon Scott offered a talk and tour of the Haddonstone factory, followed by a tour of the show garden. We saw all the processes, from the quality of the original plaster carvings to make moulds, through to production, using the highly guarded 'recipe'. The impressive range, based accurately on exiting classical pieces, made for a very good training day. The show garden, showed the products in a formal garden location, and how the product weathered. A most enjoyable tour indeed.

This year, it will be my pleasure to arrange an event to give something back to the Branch, after being nominated for the EMids bursary to the IHBC Annual School.

These events provide opportunities for all levels of membership and experience to gain valuable CPD, with much knowledge to be gleaned not just from the buildings and the

issues that such major projects inevitable raise, but also from lead professionals involved in the projects. I would encourage you to support our CPD events.

Although we have welcomed new members this year, there is a concern at branch meetings that we need some new faces to assist with the work of the branch. Without volunteers, we wouldn't have a regional branch. There are some vacancies on branch committee. We need to fill the following vacancies:

- 1. Secretary;
- 2. Membership Secretary, and:
- 3. County Representative for Northamptonshire.

If you could give up a small amount of time, and would be prepared to help us, I would be pleased to hear from you. Alternatively, feel free to join us at one of our regular meetings in Newark. The East Midlands covers a large geographic area, and we know that it is not always easy to attend meetings or events, but we would welcome some new faces on the Branch. Newark is our base for all but one of our meetings, and is just about central in terms of travelling from most parts of the region. Sandwiches and coffee are provided.

I end my report on a very sad note. Dr. Anthony Streeten, Director of Historic England, passed away on July 29th, this year. A formal letter of condolence on behalf of the EMids Branch was sent to Anthony's family and colleagues.

Finally, I am sure you would all join me in offering thanks to the small but dedicated branch committee members for their unfailing enthusiasm and contribution to the work of our branch.

LIZ MAYLE

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Branch Secretary's Report

After about 10 years as Branch Secretary, I have decided to stand down and hand on the position to another Branch member.

My main responsibility has been to organise the agenda and produce the minutes for the Branch Committee meetings, and to disseminate information to the Branch membership. Over the past few years the Branch has increasingly conducted its business by email and by the Branch web page on the main IHBC site and this has reduced the overall workload.

The Branch Committee has gone to great lengths to engage with the Branch membership, through the publication of newsletters and maintaining the Branch web page on main IHBC site, and by arranging a programme of cheap and cheerful events. This year visits have been arranged to the Haddonstone workshop in April, and to Philip Gaches' workshop as part of the AGM programme.

The Branch Committee has also had regular meetings at The Fox & Crown in Newark. These are quite sociable affairs and this year we have had a good attendance from both Committee Members and non-committee members. It's always good to meet people from other parts of the region.

As ever the operation of the East Midlands Branch relies on the support of its membership, but if we are to keep an active Branch then we all rely on our fellow members to get involved and promote the Branch and its activities. And that support is particularly important this year when a number of important positions within the Branch are being vacated, including Branch Secretary, Membership Secretary and an IHBC County Representative for Northamptonshire. Over the past 2 or 3 years we have managed to recruit a number of new (and younger) faces onto the Branch Committee and new ideas have emerged about how the Branch should operate, but as always a successful and vibrant Branch needs the active support of its membership so if you are able to commit some time to the Branch Committee then please come along to the AGM and step forward.

STEPHEN BRADWELL

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Branch Representative's Report

This year has seen a continuation of the IHBC+ governance arrangements, which have been successful in broadening participation at national level. Council+ meetings were held in London on 2 December, attended by myself and Rosamund Worrall, and in Derby on the 3 May 2016, attended by myself. Council+ enables an enlarged group of about 40 people made up of Council members plus branch and Council nominees to discuss a wide range of relevant issues facing the Institute. The Derby Council+ included mini-committee meetings, which were successful in identifying priorities for the Institute. The need for IHBC to raise the profile of conservation in relation to 'green issues' emerged as a priority.

F&R+ (i.e. the former Council) meetings were held on 8 September 2015 (at the Theatres' Trust, London), 29 October 2015 (virtual meeting), 16 December 2015 (virtual meeting), 25 February 2016 (virtual meeting), 7 April 2016 (at the Theatres' Trust, London), and 2 June 2016 (virtual meeting).

Key issues and initiatives addressed throughout the year include:

- A Memorandum of Understanding has been agreed between IHBC and the Chartered Institute for Archaeology (CIfA).
- Taster membership of CIfA for IHBC members is now offered (and vice versa)
- The *Caring for your home* website (<http://ihbconline.co.uk/caring/>) has been launched to supersede the *Stitch in Time* publication
- The IHBC now has a presence on the Designing Buildings Wiki (http://www.designingbuildings.co.uk/wiki/Conservation_wiki)
- The Institute is setting up a Green Issues Panel and a Rural Matters Panel, to operate by email/online

- The Institute is assessing the validity of the Historic England Guidance Note on Listed Buildings and Curtilage
- The Institute is exploring the idea of quality assurance/benchmarking for local authority conservation services
- Representation on the Historic England led Heritage 20/20 group
- The Institute is monitoring emerging proposals for heritage protection reform and the growing variations in the legislative arrangements in the devolved home nation governments
- The Institute is contributing to the development of the PLACE Alliance
- Formulation of ideas to celebrate fifty years of conservation areas in 2017

Routine business of F&R+ included approval of Committee Business Plans, Branch Business Plans, giving final approval to acceptable membership applications, and monitoring the implementation of the Institute's Corporate Plan (CP20).

The Institute continues to make representations to national government and the devolved home nation governments – all consultation responses made can be seen on the IHBC website. In order to increase capacity for attendance at national events, lobbying, and general *'flying the flag'* for conservation, the Institute is establishing the positions of Vice-Presidents, to be occupied by former IHBC Chairs.

The organisation's finances remain sound. Members will have noticed the considerable number of jobs advertised through the Institute and this is producing a healthy income stream.

The Institute's AGM saw a number of changes to national posts. The post-holders are now:

- President: David McDonald
- Chair: James Caird
- Vice-Chair: Kathy Davies
- Treasurer: Richard Morrice
- Secretary: Jo Evans
- Membership Secretary: David Kincaid
- Policy Secretary: Roy Lewis
- Communications and Outreach Secretary: Dave Chetwyn
- Education Secretary: Bridget Turnbull

As James Caird has resigned from his longstanding Consultation Panel Convenor role to take on the post of Chair, this is being covered on a temporary basis by Eddie Booth. The capacity of the national office has been enhanced by the addition of Carla Pianese (Branch Support & Events Officer).

During the year, a number of additional research and guidance notes have been added to the *IHBC Toolbox* section of the Institute's website, which is developing into an important conservation resource.

Another successful and well-attended Annual School was held in Worcester. The East Midlands Branch provided a delegate place under the branch annual school bursary scheme. The 2017 School will be held in Manchester (22-24 June) – the theme will be *Historic Transport Infrastructure: the backbone of civilisation*.

ROY LEWIS

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Membership Secretary's Report

Position vacated by Neil Robertson

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Treasurer's Report

Following the AGM, details of the Branch's income & expenditure over the IHBC's financial year (1st October 2015- 30th September 2016), will be submitted to Council. We will also submit our Business Plan for approval, this will include an estimate of the Branches income & expenditure for 2016/2017.

At the beginning of this financial year (1st October 2015), the bank balance of the East Midlands Branch stood at £1469.59 (current account: £1279.39 & reserve account: £190.20). At the time of preparing this report (end August 2016), the Branch's bank balance stood at £1230.23 (current account: £1039.94 & reserve account: £190.29).

Following the success of the Buxton Annual School the Branch received 40% the surplus made, this amounted to £4867.19 and is held in an account at Head Office for us to claim in instalments. We currently have £1067.19 left in the account having drawn down £3800.00 in total. This year no claim has been made.

No claim has been made to date for computer sundries or printing. A sum will be spent on this year's AGM- I have estimated £280.00.

A summary of all the Branch accounts will be presented at the AGM showing all the Branch transactions. The budget for 2016-2017 will be presented based on a draft Business Plan which the Branch can consider and amend if desired prior to its submission to Council.

ROSE THOMPSON

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Communication Officer's Report

It's been a relatively quiet year from a communications point of view, with the role's main focus being on the Branch's standard business and keeping the website ticking over.

The main item of work has been preparing the Branch bulletin in February to report back to you all on the Member Survey results and promote the Branch Bursary for the Annual School and the Branch's CPD events.

If there are other subjects you'd like to hear about, or would like to contribute to, let us know.

CHRIS McKINNEY

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County Representatives' Reports

Derbyshire

Derbyshire Conservation Officers (CODs) met on the 4 November 2015, at Elvaston Castle (South Derbyshire), to discuss whether to continue the forum due to poor attendance and increasing work pressures. There was overwhelming support for the forum to continue. However, it was decided to reduce the frequency of the meetings to bi-annually. It was agreed that the first meetings of each year, to be held in spring, are to be themed. The second meeting, to be held in autumn, will be site visit based and look at good practice projects across Derbyshire. All meetings include discussions on conservation activity, covering items such as legislation and guidance updates; grants and other funding; and appeal decisions. The site visit meetings will be open to all Derbyshire IHBC members.

The November meeting was followed by a tour of Elvaston Castle, looking at the recent roof repairs carried out by Derbyshire County Council.

The first of the new format CODs meeting was held on April 2016 at County Hall, Matlock. This themed meeting focused on 'Windows', with a useful discussion on appropriate work on windows in listed buildings, properties in Conservation Areas and non-designated heritage assets.

Earlier this year, an appeal was dismissed for new housing at South Wingfield (Amber Valley Borough Council) as the Inspector concluded that the less than substantial harm to heritage assets (setting of a listed buildings and Conservation Area) outweighed the housing need (APP/M1005/W/15/3006136). *'These adverse impacts are too high a price to pay; they significantly and demonstrably outweigh the benefits.'*

Derby City Council's decision to refuse housing off North Avenue at Darley Abbey was upheld at appeal. The housing proposal would have removed one of the last vestiges of the rural landscape setting to the Derwent Valley Mills World Heritage Site in this area – one of its key attributes. While it was accepted that this represented less than substantial harm to the WHS, the inspector concluded that the adverse impacts of granting planning permission would significantly and demonstrably outweigh the benefits when assessed against the policies in the National Planning Policy Framework (NPPF) taken as a whole.

Amber Valley District Council's decision to refuse planning permission for 400 hundred houses near the Grade I listed Kedleston Hall, Allestree, was overturned, in August, after an inspector judged that the scheme's impact upon the heritage asset would be negligible. The inspector ruled that the proposals would cause 'no harm' to the significance of a nearby Grade I listed estate and only 'very modest harm' to a registered park and garden.

Bolsover District Council received Stage 2 approval for the New Bolsover Model Village Heritage Grant Scheme funded by the HLF. Derbyshire Historic Buildings Trust secured a HLF grant for a study to investigate how they can alter their mode of operation to resolve specific Heritage at Risk issues. They are focussing on 12 buildings at risk across the county.

The third edition of the Derbyshire Pevsner, revised by Clare Hartwell, was published in spring. A successful launch of this publication was held, in June, at Haddon Hall near Bakewell.

Over the past year there has been a number of changes in the county's Conservation Officer provision. Neil Robertson left South Derbyshire District Council to take up a conservation post at Hemel Hempstead District Council. Penny McKnight was appointed Conservation Officer at Derby City Council. James White left Erewash Borough Council and was replaced by Francesca Siviter as Conservation Officer. Catherine Mate left the Peak District National Park Authority.

Despite cuts in budgets, a great deal of positive conservation work has been carried out throughout the county over the past year. Minutes of the meetings can be found on Derbyshire Historic Buildings Trust's website at http://dccpt.org.uk/cods_meetings.php. Details of presentations given to Derbyshire Conservation Officers and appeal decisions raised are included within the minutes of the meetings.

BECKY WADDINGTON

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Leicestershire

The Leicestershire Rep continues to provide support to the Leicestershire COF in a secretarial-like way; helping the host authority organise a date, venue and site visit. The most recent COFs have been the best attended in years, it is good to see that momentum.

The Conservation Officers' Forum had meetings at Leicester (02/12/15), where site visits were made to Friars Mill and the Greyfriars THI area, and in Hinckley (01/06/16) which included a visit to a renovated Cold War bunker near Stoke Golding.

The Greyfriars THI project continues in Leicester, with more and more results becoming visible now, and the City Council Conservation team continues to thrive.

During the year, there were new CO recruits to North West Leicestershire, the City Council, and at Melton. Some have become IHBC members during the year.

Leicestershire County Council has commissioned an Extensive Urban Survey, which is underway. It continues its war memorials conservation grants scheme into 2016/17, and is coordinating the shop front improvement scheme in Coalville (for North West Leicestershire). There are no other historic building grants schemes in the county.

The Leicestershire rep volunteered for head office at Historic England's Church Interiors conference in December 2016, attending alongside the Director of IHBC to promote the work of the organisation; has encouraged the City Council to seek IHBC accreditation for their THI project training sessions, and the University of Leicester for their Heritage Practice Programme training sessions and now sits on the City Council's Conservation Advisory Panel as IHBC's link with the East Midlands Branch.

LIZ BLOOD

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Lincolnshire

The Lincolnshire Conservation Officers Group (LCOG) meets 4 times a year and each district takes it in turn to host. The first meeting was held in September 2015 and was hosted by Historic England (David Walsh) at Harlaxton Manor near Grantham.

Harlaxton Manor was built in 1830's by Gregory Gregory a wealthy Nottinghamshire businessman and replaced the original Elizabethan Manor which stood near the village. The Grade I listed Manor is built in Ancaster stone and is an exuberant merging of Gothic, Jacobethan and Baroque architectural styles. It is now privately owned by the University of Evansville (Indiana USA) as their British campus and was the location of the Branch AGM in 2009.

LCOG were lucky enough to have the meeting at the Manor and have lunch in the conservatory, followed by a tour of the formal gardens in the afternoon. At the meeting matters were discussed concerning the role of the Lincolnshire Historic Buildings Committee as consultees on planning applications and Historic England detailed their Enhanced Advisory Service, explaining how a certain amount of hours will be free for pre-application advice and that advice on proposals for Heritage at Risk will also be free of charge.

Grant funded conservation work was being carried out on the some of the stone garden structures and the group were given a tour by Mary Anderson the architect managing the works. The Caretaker for Harlaxton was also kind enough to give a tour of the Manor and show the group the railway which took supplies into the house.

The second meeting was held in December 2015 and hosted by Eddie Rychlak at North Lincolnshire District Council. Although North and North East Lincolnshire are part of the

Yorkshire region, they are included in the LCOG and are part of the East Midlands for Historic England.

The LCOG met at The Old Tile Yard at Far Ings in Barton upon Humber. The yard has been making tiles since 1840 and still uses the original kilns and drying sheds. The kiln, Mill House and drying sheds were listed when the Harrison family bought the buildings in 2004. They renovated the buildings and built a new visitors centre; funding the project themselves and using traditional materials.

The meeting was held at the visitors centre and the group were well supplied with mince pies and a roaring log fire! Before the meeting commenced Matthew Crook was welcomed to the group as the new Conservation Officer for West Lindsey District Council. Discussions included the Heritage @ Risk project which had moved into North and North East Lincolnshire, several shop front schemes in towns throughout the county and Historic England advice on Windfarm setting issues. Also the forthcoming budget cuts in Lincolnshire was discussed as this would make redundancies inevitable. The group felt it was important to get the message across that 'Heritage-Led Regeneration' was vital in helping to attract investments and promoting growth.

As part of the agenda there was a brief talk on the development of tile and brick yards along the Humber estuary and their decline. The talk was given by John French MBE who is a member of the Barton Civic Society. After lunch the group were given a tour and John French was joined by Harry Harrison who spoke about the renovation of the Tile Yard. There was then a short drive to another tile works at Hoe Hill which is still active and where the tile making process could be viewed in more detail.

The LCOG's first meeting of 2016 was held in March and was hosted by Marianna Porter at North Kesteven District Council. The group met at the council offices in Sleaford, matters discussed included the THi project in Cleethorpes which was successful in gaining grant funding from the Heritage Lottery Fund.

In the afternoon the group travelled to Somerton Castle near Boothby Graffoe. The castle is Grade I listed, a Scheduled Monument and is a priority A on Historic England's 'At risk' register. Under new ownership a schedule of works is being undertaken to extend and renovate the building. Architects Hoare, Ridge & Morris showed the group around the site and explained what works had been and are going to be carried out.

The final meeting of the year was hosted by West Lindsey District Council (Matthew Crook) in Gainsborough. The LCOG met at the council offices and discussed the recent permission for demolition of the COSALT buildings in Grimsby which has caused a campaign by the Prince's Regeneration Trust and a stay of action due to a legal challenge. Historic England also discussed their Enriching the List project which will amend statutory lists and invite the public to help by uploading photographs of buildings. David Walsh introduced Neville Doe as the Assistant Inspector of Historic Buildings and Areas.

After the meeting the group were given a tour of The Edge housing development at Scampton. Developers are building a high level environmentally sustainable estate using above average insulation and thermal mass, rainwater harvesting, car charging ports, solar verandas, cycle routes etc.

The West Lindsey Conservation Officer role has now been filled by Matthew Crook and both Ben Stoker and Keith Haliday from the DAC have left.

KELLY APPLETON

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Northamptonshire

Position Vacant

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Nottinghamshire

The Notts Conservation Officers Forum continues to meet on a six monthly basis, although there were two meetings in the first half of 2016 to take advantage of offers of venues and visits.

In March we met at Hodsock Priory at the invitation of George Buchanan and the Historic Houses Association as part of their initiative to encourage links with LPA officers. The meeting included a look around of the Grade I listed Tudor gatehouse and a discussion of the proposed repairs. In July our meeting was hosted by Nottingham Trent University at the newly refurbished old court building at Grade II listed 50 Shakespeare Street. Prior to this, NCOF had met in the summer of 2015 at West Bridgford Hall.

Staffing levels at the eight district and borough councils have included the following changes: Aimee Dobb joined Bassetlaw DC as a CO; Alice Ullathorne has taken on the newly created role of Director of Heritage Strategy at Nottingham City; Francesca Siviter is the new CO for Browtowe and Erewash.

Projects of note include the major scheme for Nottingham Castle that has recently been submitted to the HLF for a stage 2 consideration. The People’s Hall Enterprise Hub project in Nottingham has achieved first round funding from the HLF Heritage Enterprise scheme (£153,800) focussed on the Grade II* listed Peoples Hall, 18 Heathcote Street. Work is well underway at the Grade II listed West Bridgford Hall (HLF Heritage Enterprise) carried out by Robert Woodheads. Construction has also begun at the Canalside Heritage Centre, Beeston Lock (HLF £876,330; works by Bonsers). The Grade II listed Bramcote Old Church Tower Trust has received a first round HLF development grant towards their £355k project. Aurora Wellbeing have been awarded first round funds (£131k) for a scheme based in the 1930s Grade II listed Worksop Library. Two bids for HLF Townscape Heritage Initiatives have been

successful in Worksop and Nottingham. The HLF Landscape Partnership scheme 'Miner 2 Major' focussed on Sherwood Forest is in the funded development stage.

JASON MORDAN

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Other Reports

Derby City Conservation Area Advisory Committee

Position vacated by Neil Robertson

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Leicester City Conservation Area Advisory Panel

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ALGAO Representative:

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NOMINATIONS FOR ELECTION TO EAST MIDLANDS BRANCH COMMITTEE

I would like to nominate the following person for the post of

Nominee Name:.....

For the Post of:.....

(Chair, Vice Chair, Branch Representative to Council, Secretary, Treasurer, Membership Secretary, County Representative, Education Representative, or General Committee post)

Address of Nominee:.....

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I have approached the person nominated above who is prepared to stand for election.

Proposed by: (Print Name).....

Signature of Proposer:

Seconded by:.....

Please send or e-mail completed nomination form by 4th September 2016 to:

Stephen Bradwell,
IHBC East Midlands Branch Secretary,
6 Guildford Way, Loughborough,
Leics. LE11 3SE

stephenbradwell@virginmedia.com

Papers prepared by
Stephen Bradwell,
IHBC East Midlands Branch Secretary
2 September 2016

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